



NOELANI SCHOOL PTA September 12, 2024 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:04pm.

PRESENT: The following officers and members were present:

Officers: Stanford Togashi, President
Catherine Pfeffer, Treasurer
Leanne Kojima, Vice President
Lisa Imai, Secretary

Members: Approximately 19 members online.
Jeff Fukushima (*attending for Principal Gusman)
Mari Neely, Teacher Representative
Alex Kiyokane, Teacher Representative

AUGUST 2024 MEETING MINUTES – No meeting minutes from the August meeting were generated as the meeting was a presentation during Open House given by President Togashi. The Open House presentation included general information about the PTA, including dates for this year’s major events. The Treasurer’s report was shared and are attached to the September meeting agenda. The slide deck from the presentation is available on the PTA website.

MOMENT OF SILENCE IN HONOR OF BOBBY SENAHA – President, Stanford Togashi

President Togashi took a moment to recognize Bobby Senaha, a Noelani parent and the husband of PTA Room Parent Committee Chair, Dana Senaha, who passed away recently. A moment of silence in his honor was held. Thoughts and prayers from the PTA go out to the entire Senaha family.

PRINCIPAL’S REPORT – Presented by Teacher Jeff Fukushima on behalf of Principal Gusman.

1. Sakamachi Home School Exchange Program
 - a. Thank you to the PTA for a successful run of the Sakaimachi Home School Exchange experience. The program is building good connections and relationships.
 - b. Noelani hosted ten Sakaimachi students at the homes of eleven Noelani students from nine Noelani families from Sunday, 8/25/24 – Thursday, 8/29/24. They had a jam-packed week of activities and interactions. The Noelani families took the home-stay students around the island and they had time to experience what it’s like in Hawaii.
 - c. The school had a welcome assembly where they showed video of Sakai. Assembly guests included local dignitaries from the City & State, as well as Noelani alumni that did the exchange last October. One of the first Noelani students that did the exchange is also the 2024 Master Keiki Hula, and he performed for everyone. Dignitaries from Sakai included their Mayor, City Council Members, Board of Education, and staff from Sakaimachi Elementary.

- d. Lots of people around the school and community pulled together to make everything a success.
 - Teachers stepped up and accepted the additional traffic through their classrooms.
 - On Tuesday & Wednesday, they had the kids in class and also had special culture classes for them, such as pa'i'ai & taro pounding, turning recycled/repurposed computer boxes into cardboard picture frames, as well as kupe'e wristlet making with Sharlene Arita and her volunteers.
 - PTA helped getting school gifts and omiyage, as well as school T-shirts for the Sakaimachi students. They wore them home and were really happy.
 - Community involvement for welcome lunch included:
 1. Bentos from Dusty of Little Plum at Manoa Marketplace.
 2. Diamond Bakery donated a lot of cookies for omiyage via Kim Arita.
 3. Tricia Sills was able to procure donated Hawaiian Host macadamia nuts & chocolate bars.
 - e. Everyone pitched in and it was a great success. The kids wanted to stay longer and they had nothing but high praise.
 - f. For the 2025 school year, the travel students have been selected. They will be doing online interactions with Sakai and they hope to include other students in these online interactions.
 - g. The Board of Education did a piece on it and was aired on KHNL, KITV and on Facebook.
 - h. If others want to help, they can email with questions.
2. We are almost through 1st quarter. Fall break coming up in October.
 3. Parent-Teacher Conference notices went out this week. Please fill out the form and return it. The school prefers in-person conferences. Teachers are looking forward to meeting parents.
 - a. Parent question about what time PT conferences go until each day? Response from Jeff Fukushima – Recommendation is to put availability on forms and the teachers will see what they can do.
 - b. School will end early at 1:30 every day during those weeks. A+ will still be open.

TREASURER'S REPORT – Treasurer, Catherine Pfeffer

1. Bank Account Balance as of 8/31/24 bank statement

Account Balances as of August 31, 2024			
<u>Accounts</u>	8/31/2024	7/31/2024	<u>Difference</u>
Savings Statement Balance	\$ 71,898.33	\$ 91,896.73	\$ (19,998.40)
Business Platinum Checking xx1709 Statement Balance (NEW)	\$ 27,505.32	\$ -	\$ 27,505.32
Business Platinum Checking xx7910 Statement Balance	\$ 26,007.00	\$ 18,448.75	\$ 7,558.25
Business Platinum Checking xx6857 Statement Balance (CLOSED)	\$ -	\$ 19,547.22	\$ (19,547.22)
Certificate of Deposit xx108-1 Balance	\$ 101,863.09	\$ 101,482.82	\$ 380.27
minus all outstanding checks not yet cashed	\$ 1,793.10		
Actual Business Checking (Operating) Account Balance	\$ 51,719.22		
Check Register Balance	\$ 51,719.22		
	Total Bank Statement Balance:	\$ 227,273.74	\$ 231,375.52
	Actual Operating Balance (Bank balance - outstanding checks):	\$ 123,617.55	\$ (4,101.78)

- a. For last month's period ending August 31
 - i. We have two current checking accounts
 - Had to close the previous business checking account for security reasons, due to a check being lost. Opened the new account with the balance + extra funds when we transferred it over.

- ii. The operating balance equals our liquid funds. We don't consider the CD funds as part of the operating balance because we can't access those funds easily.
- iii. No outstanding checks that cleared last month. A lot of those checks were issued to Noelani. The office lost one of the office administrators and they are still trying to make their way through it all.
- iv. If any questions can email Catherine at treasurer@noelanipta.org

OLD BUSINESS

1. Installation of Digital Display – Stanford Togashi

- a. The display is fully-operational and is being used by the school to make announcements related to school and PTA matters.
- b. Thank you to Teachers Casey Lam and Jeff Fukushima for helping to get announcements posted, as well as to Noelani parent, John Strandberg, for his assistance in better utilization of the display board and offer to help with marketing. We are able to add animations to the sign now.
- c. The sign seems to be working well and Stanford has received positive feedback from parents.

2. Kindergarten and New Student Orientation – Stanford Togashi

- a. Thank you to the parents who volunteered their time to lead campus tours and speak to new families about Noelani and the PTA. It was a good time to get to know the school and hear more about the PTA. The PTA provided drinks and popcorn to attendees.

3. Noelani Day of Service – Stanford Togashi

- a. We had a successful Noelani Day of Service event where parents, children, community groups, and Noelani staff helped to clean up our campus, give parts of it a facelift, install equipment, create signs to welcome our guests from Sakai Elementary, and even relocate an avocado tree. We accomplished way more than what Principal Gusman expected and it was a great opportunity to meet other Noelani families and help out the school.
- b. PTA provided light refreshments and drinks to volunteers.
- c. We hope to be able to do more events like it in the future if people have ideas that they are willing to sponsor. If a room parent or grade level wants to do something, they can try to organize and the PTA will try to help. During the Day of Service event, the A building got scrubbed. Some parents asked if they can do this for the B building as well and Principal Gusman said yes.

4. Sakai Elementary Visit – Stanford Togashi

- a. President Togashi shared that his family was a host family and it was a wonderful opportunity to share culture with their homestay student from Japan. Their family learned just as much from her as she learned from them. She was a 6th grader and she woke up on her own, got ready on her own, tried to help with breakfast, clean up, and wash dishes.
- b. President Togashi wanted to thank a few other people that weren't listed earlier.
 - i. Naoki Tanaka took photos + the others that came to help with kupe'e wristlets.
 - ii. Special thanks to Senator Taniguchi, Miki Wakai, Jeff Fukushima, and the many parents that helped out.
- c. It's rare to have exchanges at this age-level. If you are a K-3rd grade parent there will opportunities to possibly host and/or go to Japan.

NEW BUSINESS

1. 2024-2025 Budget – President Togashi

- a. This year's estimated budget was presented by President Togashi for approval by the PTA. (See the proposed budget file at the end of the minutes.)
- b. The budget is normally presented at the end of the school year for the following year, but for various reasons it was difficult to get a good feel for what the operating budget should be. The proposed budget was based on the knowledge of Officers and Committee Chairs (past and present), as well as expenses from the past few years.
- c. Because we've already started the year, we've already had some expenses.
- d. Income line items
 - i. Non-Event Donations/Income
 1. General membership dues – We have not been collecting membership dues for last few years because we are trying to make as easy a process as possible for members to join.
 2. Big Island Trip Fundraising – Money raised via fundraisers such as D&B gift card sales, CPK nights, etc. to support the Big Island Trip. This income gets expensed out for the Big Island Trip.
 3. 5th grade Fundraising – This is for the 5th grade legacy gift. Whatever goes in gets expensed out. The last two classes donated pieces of art.
 4. Box Tops for Education – We are still receiving some income from this program.
 5. School T-shirts – Income from Noelani t-shirt sales. The last few years have been the same design. The school ordered a lot so we are trying to get through the inventory. May have to order more because some sizes going down
 6. After School Enrichment Classes – Shows up as income (from participant fees) but also shows up on the expense side. Expenses are higher than income because everything we collect goes straight to the teachers and we also take care of additional expenses to run the courses. Ex: The cooking class needed a microwave.
 7. JPO T-Shirts – Income received when JPOs want to buy an extra JPO shirt.
 8. Family Events & Hospitality – If we have events like movie night, we sometimes sell drinks, popcorn, etc.
 9. Bank Interest – Interest received from our bank accounts
 10. Morning Care – Fees paid by families for morning care. This income gets offset because we have to pay for the morning care teachers.
 11. Noelani PTA Bag Swag – Income from Eden in Love bags + Aloha Collection/Noelani bag collab sales
 - a. Aloha Collection bag will feature the Noelani Lily + gecko on one side of the bag. The other side will feature Manoa valley, green mountains, + rainbow. The designs were donated by local artist found by a Noelani parent. The bag will be sold at the Craft Fair as a fundraiser. There will be a corresponding expense in our budget associated with the bags because we had to purchase them.
 - b. We still have some Eden in Love collab bags left to sell as well.

12. Sakai Exchange Fundraisers – Parents of students that will go to Sakai next year were asked to start identifying fundraising that they want to do so that they can help to raise funds that will help the children + the school. The money will be held in this account. \$3,000 is an amount they could potentially raise this fiscal year.
 - ii. Craft Fair – 1st large fundraising event that we have. A community event for Manoa Valley.
 - iii. Jogathon – These are donations collected by students. The funds help to offset the cost of the part-time PE teacher (~ \$15,000 last year). Ideally if we made \$25,000 at Jogathon it would be great. Kids at Noelani all get a dri-fit shirt for Jogathon independent of the donations they collect.
 - iv. May Fair – largest, most complex event that we have. It's a Noelani-only event.
- e. Expenses
- i. PTA Administration
 1. Hawaii State PTSA due – We have to pay dues for every PTA member to the HI State PTSA.
 2. Organization insurance – This is required to cover our events
 3. Accounting Fees – For preparation of tax paperwork. Will need to increase the amount proposed in the budget spreadsheet from \$800 to \$1,200 because our current accountant will be increasing his fees. If anyone is an accountant or CPA and can do it for us, that would be great.
 4. Accounting Software subscription – Will be getting rid of this line item
 5. PTA supplies – to cover some of the office's expenses for printing our things, etc.
 6. Website/Social Media – Fees to host our website + domain name.
 7. PTA tax – We have to pay taxes.
 8. Zoom – To pay for Zoom account to host our meetings
 9. Dochub – This is used for getting signatures for check requests.
Recommendation from Audit Committee that there should be at least two officers who sign off on every expense. The submitter should also sign off. Having three people sign every expense is difficult to do in-person so the software helps out.
 10. Logistics – Over the years we've used a lot of the existing tents, materials, etc. and they are getting older. Hope we won't spend \$1000 but tents can be expensive. Also thought about increasing # of tents for May Fair + Craft Fair. The preschool just requested to borrow the 10x10 tents. They are setting it up every day but needs 4 people to set up. Thought it would be nice to get a new tent that is easy to put up safely.
 - ii. Community Events & Support
 1. Speakers/Seminars – Haven't had that expense for a while so will be removed. We might be able to get speakers via our relationship with UH.
 2. Boy Scouts - Campus Project -- Noelani PTA is the sponsoring organization for the scouts. They help out at Craft Fair, do service projects for the school, etc. Open to boys & girls, grade K and up. It does cost money to sponsor their organization. A former Noelani student who is an Eagle Scout is hoping to do his Eagle Scout project be something at Noelani.
 3. Cub Scouts - Campus Project --

4. Family Events & Hospitality – Covers events like Hall O’ Treats. We usually don’t expect to make money at these sorts of events and usually just try to put on as an event for people to enjoy. The largest expense in this category is usually related to hiring police officers.
 5. Genki Balls – it’s our service project for the PTA. Genki Balls help to break down sludge in the Ala Wai and make it cleaner. There is a cost associated with Genki Ball making. It will be an event at the Craft Fair.
- iii. School Administrative Support
1. Part Time Teachers for Music, PE, Tech -- If we didn’t pay for those, the grade-level teachers might have to teach those subjects.
 2. Morning Care Part-Time Teacher – PTA pays for the teacher
 3. Staff Appreciation – PTA cuts a \$200 check to every full-time teacher that is meant to be a reimbursement for expenses they incur throughout the year. \$200 was determined by Principal Gusman, State Ethics Committee, etc. but likely does not cover all of the expenses that the teachers incur.
 4. Staff Discretionary – Not always used. A teacher went on an east coast trip to learn more related to 5th grade curriculum. Wasn’t an official DOE trip but last year’s board and membership thought it was worthwhile to cover the teacher’s plane fare and hotel. He paid his own meals, etc. Teachers should approach school first and if the school can’t cover it, sometimes PTA can help.
 5. 4th Grade Big Island Trip – \$7000 income projected balanced out by \$7000 expense. We usually bring in enough to cover what we pay out.
 6. 5th Grade Graduation – After Covid, graduation was held at Noelani during the school day and that event is covered by the school. At the end of the day, there is a party for graduates in the play court. PTA covers snacks, drinks, food (pizza, hot dogs), photo booth, etc. Prior to Covid, they used to get a banquet room at Japanese Cultural Center but that was expensive.
 7. 5th Grade Gift – Generally whatever comes in on the income side, goes out.
 8. 3rd Grade Discretionary – 3rd grade raised funds during May Fair that they donated to the PTA.
 9. Angel Fund – for families in need that might not be able to afford some school events. It can’t cover Big Island Trip but maybe could help with after school program. Miss Ai will usually work with us to request funds. We don’t know names of the students that it is used for...just that a student is in need.
 10. Honolulu Theatre for Youth (HTY) – Currently working with the office to figure out these expenses. Almost all grades go on field trips to HTY.
 11. JPO Field Trips and supplies – Around 30 4th and 5th graders are part of the JPO unit. We try to offset their costs. The line item covers things such as the field trips at the end of the year, safety vests, etc.
 12. JPO T-shirts – The amount this year is a big number because they ordered a larger quantity to increase the inventory and save by ordering in bulk. Probably won’t need to budget as much for this line item in the next few years.
 13. After School Enrichment Classes – Income side was \$12,000. We are guesstimating expenses will be \$14,000 for this year which would mean we

are covering around \$2000 (\$1000 per semester) for expenses that the teachers incur.

14. Student planners – Every student gets a planner at the beginning of the year. The amount budgeted (\$5,000) is based on cost estimates by the office staff.
15. School shirts – Budgeting \$9,000 because this is the approximate cost if we order to sell to every single student. Will recommend that we purchase less this year than when we ordered the green shirts which was around a \$13,000 order. Might order two different colors this year. There have been requests for light purple.

iv. Capital Projects

1. Technology/STEM

- a. Teacher Casey Lam just asked for iPad covers. Older kids get Chromebooks, but K – 2 get iPads. Mr. Lam wants to buy 100 iPad cases which would cost around \$1800.
- b. Another thing would be funding our robotics program.
- c. The \$15,000 noted in the budget worksheet from a previous year was a higher-than-normal year because we helped to replace 1/3 of the Chromebooks because they were aging out. Had to replace all of the computers in the A building which totaled around \$30,000. The school paid \$20,000 and PTA paid around \$11,000.

2. Campus improvements – The budgeted amount (\$30,000) looks big this year because the PTA had to reissue a check that was originally paid out last year because the check was stolen. The bank finally credited the money back and we had to reissue the check.
3. Principal's Discretionary – Principal Gusman used some of the money from this line item for a welcome back breakfast for staff.
4. (21:00) President's Discretionary – Used to cover the trip for 5th grade teacher in the past. Going forward, President Togashi wants to move it to Staff Discretionary because he doesn't want the President's discretionary line item to be larger than \$2,000.
5. Exchange Program – Last year was large because the Noelani students went to Japan. This was the 1st year that they were going and there was no time to fundraise. The PTA offered to cover a lot of the expenses because it would have been hard to have the kids manage paying for everything on their own and we didn't want the teachers to have to account for everything. For example if they went to a restaurant it would be hard for the teachers to figure out how much each student's bill was and then collect payment. This year the expense will not be as high because we just had the visit from Sakai so nothing else going on this year in terms of expenses but just in case, it is there.

v. Craft Fair

1. Keiki Rides/Games – The line item says rides but we don't really have rides any more. We do have bounce houses.
2. Shuttle/Parking – A new item. Due to parking shortages there's discussion of having a shuttle from Manoa District Park but still being explored.

vi. Jogathon

1. Food – Snacks for end of jogathon (Otter Pops).
2. Office supplies – for signage that we make
3. T-shirts – a large expense. Hopefully the price will be less than \$9,000. This is how much it was last year.
4. Misc –this line item will be discontinued
5. Student incentives – this line item will be discontinued
6. Thank You Gifts – this line item will be discontinued.
- vii. May Fair – The biggest event that we have. The biggest money generator but also a lot of expenses. Last year the May Fair netted approximately \$30,000. But it goes beyond just raising money – the kids have a lot of fun.
- viii. Teacher Appreciation Week – President Togashi said that we will be changing this line item from “Teacher Appreciation Week” to “Staff Appreciation Week”. We spend the entire week recognizing the Teachers and Staff.
 1. Food – included breakfast buffet and other food items. Largest expense for this line item is a sushi/tempura lunch.
- f. We want to try to stick to this budget this year, including the requests coming from the school side. Any new requests that can’t be covered in this year’s budget will need to wait for next year.
- g. Motion to approve the proposed budget with the following amendments:
 - i. Change the amount for the “PTA Administration – Accounting Fees” expense line item from what was listed (\$800) to \$1200.
 - ii. Change to the name of the “Teacher Appreciation Week” expense line item to “Staff Appreciation Week”.
 - iii. Motion to approve by Jessica Ayau Dumlao, seconded by Steph Frady.
 - iv. Confirmation was made via a voice vote with zero opposed.

3. Foodland Give Aloha – Stanford Togashi

- a. Foodland’s Give Aloha annual community matching gifts program runs from September 1-30. Each Maika’i member may donate up to \$249 per organization that will be matched. This is not a 100% match program and the match percentage amount is calculated once all donations have been submitted. If you’re at Foodland you can donate or can also go online to donate. No need to submit a receipt to us but you can request a duplicate receipt to give to us if you want.
- b. Foodland fine print says Give Aloha should not be used to collect membership fees.
- c. **Noelani's Give Aloha code is 77669.**

4. Hall O’ Treats – Stanford Togashi on behalf of Hall O’ Treats Chair, Rebecca Dayhuff Matsushima

- a. Scheduled for Friday, October 25, 2024.
- b. The event is open to Noelani students and their siblings.
- c. Last year’s event included bentos (pre-order), a costume contest, and kids going around the school getting treats from tables that were decorated by Noelani parents. Past events had over 1,000 people attending the event so it does get congested and busy. Mostly people walking between cafeteria and Idea Center. Come early if you can.
- d. Table, treat donation, and volunteer signup info coming soon. For treat donations, please keep in mind that we are a nut-aware school. Donations don’t have to be candy – can be stickers or other small items.

- e. Families that sign up to do a table do not need to supply the treats to give out. They will be given treats to hand out to the participants.
 - f. Bentos will be sold on a pre-order basis.
 - g. Kona Ice will be there selling shave ice as a 4th grade fundraiser.
 - h. The PTA budget for this event includes a police officer to help ensure everyone's safety.
 - i. Why Hall O' Treats and not Trunk or Treat? Because of the chance of rain. It also feels safer and more secure.
 - j. We will need help setting up, running it, and help cleaning up.
 - k. Request in the Zoom chat to have vegetarian bentos. Response: Usually whoever helps with bentos will offer keiki & vegetarian options.
- 5. Craft and Children's Fair** – Vice President and Craft Fair Co-Chair, Leanne Kojima
- a. Craft Fair is scheduled for Saturday, November 9.
 - b. Meetings for the fair have begun and we are looking for parents to head up various committees relating to the fair. Please contact craftfair@noelanipta.org if you are interested in heading up or shadowing the head of a committee. We will also need many volunteers on the day of the fair to help with anything and everything! Please be on the lookout for the volunteer signup.
 - c. We have almost 100 vendor applications in, but we still need more food vendors. (We have a lot of snack vendors but we need more vendors serving food that isn't a snack.)
 - d. Also looking for people to help with parking/transportation. Parking is the biggest thing that people complain about in regards to the fair.
 - e. Next Craft Fair Committee meeting coming up in a few weeks. Keep an eye out for the email.
- 6. Audit** – Audit Committee Chair, Sean Kikuchi
- a. Treasurer files have been handed over and Sean will form the committee to go over last year's financials and report their findings and recommendations.
 - b. President Togashi commented that the Board does its best to follow the Audit Committee's recommendations. It's an internal audit but the PTA does take it very seriously.
- 7. Health Room** – President, Stanford Togashi
- a. Youth-sized slippers are needed in the health room because they are loaned out to children when there's an accident. Please contact Health Aide (Mira) before dropping off. Does not need to be new.
 - i. Question from parent – Any particular size for slippers? Response from President Togashi – Any size, but can call the Health Room if any questions or to confirm.
 - b. Mira has been working with [Hawaii Keiki](#) to help Noelani families obtain treatment kits for head lice ('ukus), but there is a wait period so the PTA has been helping to purchase kits that can be given out immediately to help stop the spread. \$30 to treat a family and prevent spread in classroom is worth it, however the kits are expensive and if anyone knows of a way to obtain kits at a lower price than our local stores, please contact President Togashi or Mira. President Togashi might try to talk to our local representative about this because he has seen other communities provide the kits to schools for free.
- 8. Pack 35 Scouts** – President Togashi presented on behalf of Scout Liaison, Bonnie Tung
- a. See the agenda for a list of the things that the Scouts have been doing.

- b. Additional comments from President Togashi
 - i. Pack 35 is a Scouts organization that the PTA supports.
 - ii. They are largely STEM-based but they do a lot more than just that. It's a wonderful opportunity.
 - iii. There is a cost to join the Scouts, maybe around \$200 but it covers the cost of the uniform, among other things
 - iv. Open to boys and girls of all ages.
 - v. They are looking to recruit more members because some of the leadership will be transitioning out of the Cub Scouts and going to the Boy Scouts. Could use some new members.
 - vi. Please contact pack35@noelanipta.org if you have any questions.

9. Open discussion – Led by President Togashi

- a. Question – The October meeting is scheduled for October 10 which is during Fall Break. In the past when the PTA meeting has fallen during the break, it has been moved due to many families traveling at that time. Will we move the meeting?
 - i. Decision was made to change the date of the next meeting to 10/3. 10/17 was also considered, but it is close to Craft Fair so an earlier date was preferred.
- b. Question – Can we order more green Noelani shirts because some of the new Noelani students don't have those and teachers have been requesting that students wear green shirts for field trips.
 - i. Response: Ai (Yamane) has an order form that she is going to distribute. We had a few parents inventory the shirts that we have and we are short in a couple of sizes (small & medium) but we have some of the older cotton shirts that can be used. We can look into possibly selling those at a lower price. President Togashi will talk to Ai.
- c. Question – At Orientation, the new sexual violence awareness program was mentioned – are there any updates?
 - i. Response: Would have to get information from Principal Gusman.
- d. Question from attendee: Found a link for buying lice treatment in bulk. Should they email it to the PTA email?
 - i. Response: Yes, please email.

MEETING ADJOURNED at 7:55 pm. Next meeting scheduled for Thursday, October 3, 2024 at 6:00 pm via Zoom.

Noelani Elementary School PTA Budget					
2024 - 2025 School Year					
				as of 9/9/24	
		Budget	Actual	Actual	Budget
		2022-2023	2023-2024	2024-2025	2024-2025
INCOME					
Non-Event Donations / Income					
	General membership dues	-	-		-
	Give Aloha - Family Donations	5,000	545		1,500
	Give Aloha - Foodland Match	-	161		200
	Big Island Trip Fundraising		7,596		7,000
	5th Gr Fundraising		3,529	550	3,000
	Box Tops For Education	200	66		50
	School T-shirts	6,500	6,611	75	7,000
	After-School Enrichment Classes		13,700		12,000
	JPO T-Shirts	4,000	152		50
	Family Events & Hospitality	1,200	-		1,000
	Bank Interest	10	55		500
	General Donations		19		
	Morning Care		15,100	6,900	15,000
	Noelani PTA Bag Swag		(5,036)	3,750	5,000
	Sakai Exchange Fundraisers		-		3,000
Craft Fair					
	Booth Sales	7,800	17,210	2,724	9,600
	Donations (inc. lucky draw)	6,000	524		1,000
	Food	-	2,368		1,000
	Keiki Rides / Games	7,200	9,929		8,000
	Drinks		-		400
	Snack Shop	-	-		1,000
	Alumni Tent / Country Store	4,000	801		2,000
Jogathon					
	Student-Raised Funds	25,000	26,658		25,000
	T-Shirts	50	-		-
May Fair					
	Food and Drinks	3,000	3,830		3,000
	Donations	1,000	1,378		1,000
	Lei	-	6,103		6,000
	Scrip, Bake Shop, Produce, Games	8,000	12,096		14,000
	Silent Auction	10,000	14,545		8,000
Other Events					
	Food and Drinks	-	289		-
	Donations	-	-		-
	Other	-	-		-
INCOME TOTAL		\$ 88,960	\$ 138,227	\$ 13,999	\$ 135,300
EXPENSES					
PTA Administration					
	Bank Charge	200	30		200
	Paypal Transaction Expenses	100			
	Hawaii State PTSA dues	1,250	999		1,250
	Organization Insurance	100	-		100
	Accounting fees	800	151		1,200

Accounting Software Subscription	350	-	-	TO BE REMOVED
PTA Supplies	800	275	800	
Website/Social Media	200	-	226	250
PTA Tax	3,000	7,605	2,250	3,000
Zoom				160
Dochub				60
Logistics				1,000
Community Events & Support				
Seminars/Speakers	-		-	TO BE REMOVED
Boy Scouts - Campus Project	500	1,000		1,000
Cub Scouts - Campus Project	500	-		1,000
Family Events & Hospitality	3,500	575		3,500
Genki Ball				2,000
School Administrative Support				
After Sch Tech & Study Hall	-		-	
Music - Part-Time Teacher	15,000	14,196	13,079	15,000
Music supplies		1,741		2,000
PE - Part-Time Teacher	15,000	14,303	14,850	15,000
Technology -- Part-Time Teacher	15,000			TO BE REMOVED
Morning Care - Part-Time Teacher	-	-	11,701	15,000
Staff Appreciation	5,000	7,000		6,000
Staff Discretionary	5,000			5,000
4th Grade Big Island Trip	7,000	13,074		7,000
5th Grade Graduation	500	1,882	628	1,000
5th Grade Gift		1,371	890	3,000
3rd Grade Discretionary		(360)		
Angel Fund	500	-		1,000
Honolulu Theater for Youth	2,500	771	1,410	2,500
JPO Field Trips and supplies	500	24	753	500
JPO T-shirts	500	-	4,550	5,000
After-School Enrichment Classes	4,000	16,015		14,000
Student Planners	4,000	5,001		5,000
School T-shirts	5,000	8,825		9,000
Capital Projects				
Technology / STEM	-	15,972		10,000
Campus Improvements	5,000	16,437	28,854	30,000
Principal's Discretionary	1,000	-	373	1,000
President's Discretionary	2,000	805	2,160	2,000
Exchange Program		4,411		6,000
PTA Bag Swag		-		4,500
Craft Fair				
Food and Drinks	5,000	1,433		1,500
Honorariums	1,000	1,435		-
Keiki Rides / Games	-	2,135		2,000
Other	2,000	141		2,000
Security	5,000	1,225		1,500
Shuttle/Parking				1,500
Jogathon				
Food	200	204		200
Office Supplies	200	-		200
T-Shirts	3,250	7,959		9,000
Miscellaneous	200	-		-
Student Incentives	2,500	-		-

	Thank You Gifts	200	-		-	TO BE REMOVED
May Fair						
	Administrative	500	265		500	
	Bake Shop	-	-		-	
	Bento Lunches	3,000	4,195		3,000	
	Lei	500	1,724		1,000	
	Keiki Games	1,000	407		1,000	
	Kiddie Korner	1,000	650		1,500	
	Miscellaneous	1,500	900		1,500	
	Scrip	100	203		100	
	Silent Auction	500	421		500	
Staff Appreciation Week						
	Food	-	5,657		4,000	
	Gifts	2,000			1,000	
EXPENSE TOTAL		\$ 128,450	\$ 161,055	\$ 81,725	\$ 207,020	
DIFFERENCE		\$ (39,490)	\$ (22,828)		\$ (71,720)	



Submitted by Lisa Imai, PTA Secretary