



**Noelani School PTA MONTHLY MEETING  
AGENDA  
Thursday, 6-13-24, 6:00pm via Zoom**

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**1. Meeting Opening**

- a. Call to order –President Stanford Togashi at \_\_\_\_\_ p.m. **PRESS RECORD on ZOOM!!**
- b. Approval of April and May 2024 Meeting Minutes –Michelle Isa-Atta – see attached

**2. Principal’s Report** – Principal Gusman

**3. Treasurer’s Report** – Catherine Pfeffer – see attached

**4. Old Business**

- a. May Fair – (Leanne Kojima and Stanford Togashi) Thank you to Leanne and the rest of the May Fair committee sub chairs (Alison Lee, Tara Sim, Sharlene Arita, Lauren Young, Kelli Chang, Lisa Imai, Weylin Hokutan, Brad Araki, Jessica Ayau, Misty Mason, Keri Paguio, Rebecca Dayhuff Matsushima, Dana Senaha), teacher liaisons, Noelani staff, Koko Head and Manoa Lions Club members, students from the Yasuda Women’s University, parent volunteers and fellow officers (Kristen Brummel, Catherine Pfeffer, and Michelle Isa-Atta) for helping to make the event a resounding success. A dollar amount can be calculated that shows the amount made during the May Fair, but harder to quantify is the fun that the kids and their families had at the event. Thank you to Noelani parent Naoki Tanaka for taking pictures of the event and sharing it with the PTA. We are seeking a chair for the 2025 May Fair. Please contact one of the officers if you are interested in chairing the event.
- b. 2024-2025 PTA Officer elections – at the start of the May Day program, an announcement was made by Michelle Isa-Atta to elect the following members as officers for the upcoming year.
  - President – Stanford Togashi
  - Vice President – Leanne Kojima
  - Treasurer – Catherine Pfeffer
  - Secretary – Lisa ImaiThere was a motion and second to elect and a confirmation was made via voice vote.
- c. Staff Appreciation Week – Lauren Young and Kristen Brummel – The week started off with Casey Lund from Hawaii News Now and Superintendent Hayashi

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at the school talking about teacher appreciation week. Some of the things the PTA provided included a breakfast buffet, treats throughout the week and a staff favorite sushi/tempura lunch. Kona Ice donated shave ice to our staff and a Noelani parent donated food from their restaurant (Sushi King) for an afternoon snack. Teacher reimbursement checks (\$200) were distributed to full time teachers (see treasurer's report for complete list).

- d. Graduation, Graduation Banquet and Legacy Gift – (Stanford Togashi) Thank you to Principal Gusman, Karl Higa, Andrew Sakamoto, Noelani Chang, Casey Lam, Jeff Fukushima, Kristen Brummel, Amy Isa, Dr. Jamie Tom, along with many other Noelani staff for helping to send the class of 2024 off with a heart-warming graduation ceremony. From beautiful speeches by our students to a laughter filled video put together by Karl, the class of 2024, along with their families, enjoyed one last formal event together. Amy Isa put together two lovely floral arrangements that were used for the graduation, banquet, and even the class of 2023's legacy gift unveiling. After school, the graduates enjoyed pizza and hot dogs (cooked on a recently purchased grill by the PTA), candies, treats, and shave ice along with a photobooth and even some impromptu karaoke at the covered play court. It was all smiles until graduates started to go home with their parents, realizing that it was time to say goodbye. The 5<sup>th</sup> grade room parents (Amy, Kristen and myself) decided that the digital sign to be purchased by the PTA should not be called or considered a legacy gift and instead should be a gift by the PTA to Noelani. After consulting with 5<sup>th</sup> graders, it was determined that a mural to be placed in the library would be a more appropriate legacy gift. The mural will be painted by Boz Schurr, an artist that has done the floral artwork on buildings A and B, fronting the administrative building, and even the PTA gecko container. Fundraising for this mural is ongoing, but donations have been coming in strong and it is expected that the class of 2024 will be able to raise the entire cost of the mural and plaque.
- e. Class of 2023 Legacy Gift – on Friday, May 31<sup>st</sup>, the class of 2023 led by parent Kiriko Oishi and Karl Higa unveiled an artwork created by parent and artist Kat Uno in the library. Many children and their families attended the unveiling and were treated to drinks and snacks, provided for by the PTA. Principal Gusman

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thanked the parents and children for their legacy gift. It was great to see many former children and their parents back at the school and is something the class of 2024 may look into.

**5. New Business**

- a. Craft Fair – Leanne Kojima – (Stanford update for agenda) Vendor letters were sent out at the beginning of June. The date for the fair is on Saturday, November 9.
- b. Cubscout and Boyscout updates –
  - i. Cubscouts - Cub Scouts pack 35 will hold their next pack meeting on May 4th at Stevenston Middle School. The pack is gearing up for the annual council service event held in May at the National Memorial Cemetery of the Pacific. Along with Boy Scouts, they will decorate graves in honor of those who served the country.
  - ii. Boyscouts - For the month of April, the boys did their 1st time backpacking hike in the Manoa area. The purpose of the hike was to get scouts experience to hike with the weight of their equipment and water. They have the actual overnight backpacking trip to Kuliouou Trail on May 4th thru 5th.
  - iii. Both Pack and Troop 35 also helped on Stevenson Middle School Beautification day. They helped to weed and clean up the garden and flower beds.
  - iv. Questions?? - [pack35hawaii@gmail.com](mailto:pack35hawaii@gmail.com)
- c. Grandparent Luncheon - Mira Nakamoto – Tentative plans to restart the grandparent luncheon have started. The luncheon will be in either September or October. Mira has already spoken to the cafeteria staff about this and will likely need volunteers over the two-day event. Volunteers would assist with parking, welcoming grandparents, helping during the luncheon and clean up.
- d. Campus Day of Service and Get Together – Stanford - I would like to explore doing something to help spruce up the school and bring the families together over the summer. Let's discuss at the meeting with Principal Gusman on possible dates and things to be done.

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- e. New Parent Orientation – Needs chair – July 31<sup>st</sup> Principal Gusman suggested that the PTA could help with tours of the campus and use this event to share more about the PTA and recruit new parents.
- f. Mahalo outgoing Vice President Kristen Brummel and Secretary Michelle Isa-Atta. Kristen is an alumnus, former teacher (State Teacher of the Year 2011), and now former parent at Noelani. She has shared her unique and much needed perspective on many PTA matters and we have been fortunate to rely on her for the past 8+ years and more so in the last two years as the VP while still chairing committees such as the New Parent Orientation and Staff Appreciation Week. Her energy, enthusiasm, and love for all things educational, Noelani, and related to our keiki will be missed. Thankfully, she is still connected to education, making a difference for our schools statewide and she will be an active Noelani PTA alumnus. I am sure we will still see her at least once, twice, or three times a year... more if we're lucky! Michelle has been a pleasure to serve with the past two years. She has brought to the executive committee the same type of professionalism that she displays in her full-time job along with creating awesome social media posts, and serving on every committee in whatever way needed. We are lucky that this is not a goodbye to Michelle. She will still be helping out the PTA behind the scenes and will take over as our bylaws chair, something that needs to be updated since it's last update was in 2019. I would not be surprised if she is running the PTA meetings one day... Thank you Kristen and Michelle!!
- g. Open discussion – Feel free to share anything that could be useful to other members, ask questions about the PTA, etc.

**6. Adjournment** - \_\_\_\_\_ pm

**7. Next Meeting** – Thursday, July 11, 2024 at 6:00 pm via Zoom

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## **Filled and Vacant PTA Chair Positions**

- ▶ **After School Enrichment: Ai Yamane**
- ▶ **Audit: Sean Kikuchi**
- ▶ **BoxTops: \*\*\*Lisa Imai\*\*\*Needs Chair\*\*\***
- ▶ **Boy Scout Liaison: Bonnie Tung**
- ▶ **Bylaws: Michelle Isa-Atta**
- ▶ **Craft Fair: Leanne Kojima and Lauren Young**
- ▶ **Facebook and Instagram: \*\*\*Michelle Isa-Atta\*\*\*Needs Chair\*\*\***
- ▶ **Family Events: Trunk or Treat: Rebecca Dayhuff**
  - Movie Night: \*\*\*Needs Chair\*\*\***
  - Grandparent luncheons: Mira Nakamoto**
- ▶ **Jogathon: Stanford Togashi**
- ▶ **Logistics/Storage Containers: Weylin Hokutan and Stanford Togashi**
- ▶ **May Fair: \*\*\*Needs Chair\*\*\***
- ▶ **Membership/Alumni Database: \*\*\*Needs Chair\*\*\***
- ▶ **New Parent Orientation: \*\*\*Needs Chair\*\*\***
- ▶ **Nominations: \*\*\*Needs Chair\*\*\***
- ▶ **Parking: \*\*\*Brad Araki\*\*\*Needs Chair\*\*\***
- ▶ **Room Parent Liaison: Dana Senaha and Rebecca Dayhuff Matsushima**
- ▶ **School Community Council: Jessica Ayau**
- ▶ **Staff Appreciation Week: Lauren Young**
- ▶ **T-shirts: Stanford Togashi and Ai Yamane**
- ▶ **Volunteers: \*\*\*Needs Chair\*\*\***
- ▶ **Website: Lisa Imai**

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## NOELANI SCHOOL PTA April 11, 2024 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President  
Kristen Brummel, Vice President  
Catherine Pfeffer, Treasurer  
Michelle Isa-Atta, Secretary

Members: Approximately 14 members online.  
Cynthia Chang, Teacher  
Bryan Gusman, Principal

**MARCH 14, 2024 MEETING MINUTES** were shared and approved.

### **PRINCIPAL'S REPORT** – Principal Gusman

1. No School tomorrow – Professional Collaboration Day; teachers are working on subject of math to begin putting together a curriculum map (lessons, assessments, check points for the year).
2. Month of May will be a busy month:
  - a. May Program/May Fair
  - b. Teacher Appreciation Week
  - c. Moving on Up Day – all grade levels get to meet teachers in the next grade levels
  - d. May 30 is last day of school and 5<sup>th</sup> grade graduation
  - e. May 31 is last work day for teachers
3. Noelani Academic Plan 2024-2025 is posted on school website.
4. Personnel updates –
  - a. Grade 2 – Ms. Nakagawara is going to be curriculum coordinator for next year. Hired a replacement Grade 2 teacher.
  - b. Grade 3 – Ms. Barilla will be going back to Ho'okele Elementary; posted Grade 3 position.
  - c. Pre-School teacher has been selected to lead EOEL preschool.
  - d. P.E. Teacher Mrs. Veronica Lum will be retiring at end of school year; a new P.E. teacher has been selected and completing hiring process.
  - e. Custodian Mr. Quyen Tu will be retiring at end of school year.
  - f. School Food Services Manager Ms. Barbara Joy will be retiring in August.
  - g. Office Assistant position has been posted.

5. Sneak peek into the 2024-2025 school year – DOE administrators group that traveled to Korea during spring break:
  - a. Learned that Korea needs to be a self-sustaining country based on their location.
  - b. Learned that Korea teaches children coding; robotics; sustainable agriculture and other STEM-related fields.
  - c. Next year at Noelani there will be STEM class every week instead of every other week. Mr. Kiyokane will teach basic coding to students, and will also provide Lego robotics programs from K-5.
  - d. Noelani purchased kits, and would like to build two tables for Lego robotics activities.
  - e. Mr. Lam will learn more about agriculture and growing plants. Principal Gusman was provided funding to build mini greenhouses, and within the greenhouses, programming can be built into it for watering and care of plants.
  - f. Noelani will be an experimental school, and other elementary schools in the Roosevelt Complex can come to Noelani to see what kind of programs are being done with students.
6. Quarterly Coffee Hour with Principal Gusman next year – outreach to parents and school community.
7. Principal requests advance notice on dates of all PTA events and activities to prepare for next school year.
8. Sakai Elementary will be coming August 25-30, 2024. They will be bringing about 10 students for the visit to Hawai'i.

**TREASURER'S REPORT** – shared by Catherine Pfeffer

**1. Bank Account Balance as of 3/31/24 bank statement**

Account Balances as of March 31, 2024			
Accounts	3/31/2024	2/29/2024	Difference
Savings Statement Balance	\$ 91,888.77	\$ 191,883.29	\$ (99,994.52)
Business Platinum Checking xx7910 Statement Balance	\$ 69,879.52	\$ 68,614.52	\$ 1,265.00
Business Platinum Checking xx6857 Statement Balance	\$ 30,655.88	\$ 30,655.88	\$ -
Certificate of Deposit xx108-1 Balance	\$ 100,000.00	\$ -	\$ 100,000.00
minus all outstanding checks not yet cashed	\$ 44,961.34		
<b>Actual Business Checking (Operating) Account Balance</b>	\$ 55,574.06		
Check Register Balance	\$ 55,574.06		
	<b>Total Bank Statement Balance:</b>	\$ 292,424.17	\$ 291,153.69
	<b>Actual Operating Balance (Bank balance - outstanding checks):</b>	\$ 147,462.83	\$ 1,270.48

- a. There weren't many deposits and expenditures for the month of March.
- b. Moved \$100,000 from savings to a certificate of deposit (CD). Opened at a 4.4% interest rate. Will auto-renew after 6-months if PTA doesn't take action.
- c. A lot of checks are outstanding that will need to be cleared before the end of the school year.
- d. Square deposits going into PTA accounts; there will be more action during the month of April due to May Fair purchases.

## OLD BUSINESS

1. **Jogathon** – Stanford Togashi
  - a. Fundraised a total of \$17,000 (net) for the event; also included cost of t-shirts.
  - b. Jogathon shirts will be put up for sale on the PTA Square site.

## NEW BUSINESS

1. **May Fair** – Leanne Kojima and Stanford Togashi
  - a. Confirmed for Friday, May 3, 2024.
  - b. Silent Auction Donations – will need help from parents to try and get donations from businesses, and also get donations from families, friends, and alumni.
  - c. April 15 is the deadline for pre-ordered bentos.
  - d. April 20 is the deadline for pre-ordered scrips.
  - e. May 1 deadline to donate for silent auction and flower donations for haku.
  - f. May 2 pre-ordered scrips and bento tickets will be sent home with students.
  - g. Alison Lee Volunteer Update: Volunteer recruitment; Google document is up for volunteer sign-up; UH students will be volunteering as well; HPU student athletes will also assist.
  - h. Lauren Young Games Update: Games are being worked on; Punahou will be providing some leftover prizes from their carnival and PTA will purchase some of them.
  - i. Plants and Produce Booth: produce companies and plants have been contacted for donations.
  - j. Haku: Working with Mrs. Chang to secure dates/times of haku making the week of May Fair. Committee approved reimbursement of van rental on Big Island for Mrs. Sharlene Arita and several others to collect flowers and ferns for the haku making. Many volunteers donating their time for the haku making.
  - k. Weylin Hokutan/Stanford Togashi Logistics Update: Will need volunteers for Sunday prior to May Fair for tent set up. Need to work with Mr. Fukushima and Mr. Lam on the site lines for May Fair set up for live stream purposes. Day before May Fair, will need volunteers and assistance with set up of tables/chairs. Assist with parking, clean up and other areas.
  - l. Brad Araki Parking Update: May Fair is generally easier for parking since parents and families come earlier. Will need volunteers for morning coverage. Back of school will be for teacher parking, and front lots will be for volunteers.
2. **Cub Scouts and Boy Scouts Updates** –
  - a. Cub Scouts – The annual Onizuka Day of Exploration was held on April 6<sup>th</sup> at the University of Hawai'i West O'ahu in Kapolei. This year Pack 35 hosted a booth that demonstrated Boyle's and Avogadro's gas laws. Participants were invited to make a water gun, Cartesian diver or vacuum balloon in order to learn about positive and negative pressure. The next Cub Scouts meeting will be held on April 20<sup>th</sup> at Mānoa Park.
  - b. Boy Scouts – Troop 35 has continued to help the youngest group of scouts to prepare their 1<sup>st</sup> backpacking camp. The older scouts have taught them what to pack and how to pack the backpack for such activities. They did a backpack urban hike in the Mānoa area. The purpose of it is to prepare them to carry weight to



hike before they put on full gear to go. The leader group is also preparing the unit for the first Court-of-Honor ceremony since the Pandemic started.

- c. Any questions for Pack 35 can be sent to [pack35hawaii@gmail.com](mailto:pack35hawaii@gmail.com).
- d. The Noelani PTA is the sponsoring organization for Pack 35.

3. **Mr. Karl Higa Reimbursement** – Stanford Togashi / Kristen Brummel

- a. Mr. Higa is a 5<sup>th</sup> grade teacher who invited 5<sup>th</sup> grade students/parents on a trip to Massachusetts over the Spring Break. The focus of the trip was to visit places of interest mostly in regards to the U.S. History. This trip was not sanctioned by the school, but was open to any 4<sup>th</sup> grade family that wanted to participate (at their own expense). Six families attended this trip and visited places like Lexington (first shot of American revolution fired in this location), Boston Harbor (Tea Party), Harvard, U.S. Constitution, Paul Revere house and even walked the Freedom trail among many other sites and activities including history lessons at the hotel.
- b. Parents who attended the trip have requested a reimbursement of \$2,160.35 to cover airfare and lodging for Mr. Higa. Families who attended the trip covered Mr. Higa's transportation and event ticket costs. Meals were covered by Mr. Higa himself.
- c. Brad Araki suggested that a standard request form be created for those that would like to request reimbursement outside of the normal PTA operating budget. The PTA can then review and approve any future requests.
- d. Weylin Hokutan motioned to reimburse Mr. Karl Higa for his airfare and lodging for this trip in the amount of \$2,160.35; Leanne Kojima seconded the motion. The motion was approved unanimously by the PTA.
  - i. Note: Stanford Togashi and Kristen Brummel abstained from voting.
  - ii. Mr. Higa will need to do a trip summary write-up/report and present it to the PTA to receive reimbursement.

4. **Officers** – Stanford Togashi

- a. Please contact us if you are interested in becoming an officer for the 2024-2025 school year.
- b. Election period will happen during the May General meeting.

5. **May General Meeting**

- a. PTA meeting in May will not be held on the second Thursday of May, but at the beginning of the May Day Program prior to the start of the school program.
- b. The PTA will be electing officers, and sharing the budget during the short general meeting.
- c. If necessary, a longer agenda with more information will be emailed out by the second Thursday of May.

6. **Open Discussion**

- a. Thank you to everyone for attending the online meeting.
- b. Feel free to share anything that could be useful to other members, as questions about the PTA, etc.

- c. Please reach out for any questions regarding the Noelani PTA via email at [president@noelanipta.org](mailto:president@noelanipta.org).

**MEETING ADJOURNED** at 7:41pm. Next Meeting scheduled for Friday, May 3, 2024 at 9:30am – General Meeting at May Fair.

DRAFT



## NOELANI SCHOOL PTA May 3, 2024 Meeting Minutes

Meeting called to order by President Stanford Togashi at 9:27am (meeting held prior to the start of the Noelani May Day Program).

**PRESENT:** The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President  
Kristen Brummel, Vice President  
Catherine Pfeffer, Treasurer  
Michelle Isa-Atta, Secretary

Members: Included all parents/guardians attending the May Day Program.

**APRIL 11, 2024 MEETING MINUTES** will be posted to the Noelani PTA website.

**PRINCIPAL'S REPORT** – An official report was not made by Principal Gusman.

**TREASURER'S REPORT** – An official report will be shared by Catherine Pfeffer at the June 2024 PTA meeting.

### NEW BUSINESS

1. PTA President Stanford Togashi recognized and thanked Mrs. Veronica Lum (P.E. Teacher), Ms. Barbara Joy (School Food Services Manager), and Mr. Quyen Tu (Custodian) for their service to Noelani Elementary as they will be retiring at the end of the academic year.
2. 2023-2024 PTA Executive Committee Announcements – presented by Stanford Togashi
  - a. Stanford Togashi thanked the current Executive Committee officers and board members for serving on the PTA this past academic year.
  - b. Announcement and confirmation of the following incoming officers was presented by Michelle Isa-Atta, and it was motioned, seconded and by voice vote, approved by the PTA:
    - President: Stanford Togashi
    - Vice President: Leanne Kojima
    - Treasurer: Catherine Pfeffer
    - Secretary: Lisa Imai

**MEETING ADJOURNED** at 9:40am. Next Meeting scheduled for Thursday, June 13, 2024 at 6:00pm.

**Noelani PTA Treasurer's Report**  
for the period ending April 30, 2024

<b>Operating Income Received in April 2024</b>				
<u>Date</u>	<u>Description</u>	<u>Account</u>		<u>Amount</u>
4/1/2024	Morning Care	Business Checking xx7910	\$	1,800.00
4/8/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	816.30
4/9/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	180.60
4/10/2024	Square - May Fair bentos and scrip	Business Checking xx6857	\$	465.45
4/11/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	1,034.04
4/12/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	1,144.20
4/15/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	1,907.05
4/16/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	1,228.49
4/17/2024	Square - May Fair bentos and scrip	Business Checking xx6857	\$	1,002.54
4/18/2024	Square - May Fair bentos, scrip, and donation	Business Checking xx6857	\$	288.56
4/19/2024	Square - May Fair scrip	Business Checking xx6857	\$	155.10
4/19/2024	May Fair donations and Jogathon donations	Business Checking xx7910	\$	425.00
4/22/2024	Square - May Fair scrip	Business Checking xx6857	\$	550.51
4/28/2024	Interest	Certificate of Deposit xx108-1	\$	374.72
4/29/2024	Square - 1st grade pre-sale and donation	Business Checking xx6857	\$	118.11
4/30/2024	Square - 1st grade pre-sale	Business Checking xx6857	\$	19.96
4/30/2024	Interest	Savings xx1383	\$	1.95
			<b>Total Income:</b>	<b>\$ 11,512.58</b>

<b>Operating Expenditures in April 2024</b>				
<u>Date</u>	<u>Payee/Description</u>	<u>Check #</u>	<u>Cleared by EOM?</u>	<u>Amount</u>
4/2/24	Bellamann Services Inc. (Additional School T-shirts)	1446	Y	\$ 2,814.66
4/2/24	Hawaii Department of Taxation (G-49)	ACH	Y	\$ 1,289.33
4/2/24	Hawaii Department of Taxation (1Q24 G-45)	ACH	Y	\$ 1,015.68
4/11/24	Joanne Barilla (Reimbursement for 3rd grade silent auction items)	1447	Y	\$ 108.88
4/15/24	Cynthia Chang (Reimbursement for Kindergarten silent auction items)	1448		\$ 160.80
4/19/24	Stephanie Quay (Reimbursement for 1st grade silent auction items)	1449	Y	\$ 119.90
4/22/24	Christi Nakagawara (Reimbursement for Lego class supplies)	1450		\$ 235.80
4/22/24	Success By Design, Inc. (School Planners)	1451		\$ 5,000.59
4/23/24	Kristen Nakamura (Reimbursement for Otter Pops)	1452	Y	\$ 73.38
4/23/24	Carole Neely (After School Class payment)	1453		\$ 2,800.00
4/23/24	Tara Crawford (After School Class payment)	1454		\$ 600.00
4/23/24	Gail Kuroda (After School Class payment)	1455	Y	\$ 1,000.00
4/23/24	Karl Higa (After School Class payment)	1456		\$ 2,200.00
4/23/24	Corrine Giesseman (After School Class payment)	1457		\$ 1,000.00
4/23/24	Christi Nakagawara (After School Class payment)	1458		\$ 1,500.00
4/23/24	Alex Kiyokane (After School Class payment)	1459		\$ 500.00
4/23/24	Keita Nakayama (After School Class payment)	1460		\$ 500.00
4/23/24	Kimberley Murakami (After School Class payment)	1461		\$ 800.00
4/23/24	Miyakonjo Hawaii LLC (May Fair bento order)	1462	Y	\$ 3,386.70
4/23/24	Miyakonjo Hawaii LLC (May Fair bento additional order)	1463	Y	\$ 145.55
4/25/24	Taylor Basuel (Teacher Appreciation Ube Mochi)	1464		\$ 175.00
4/25/24	Superb Sushi (Teacher Appreciation Lunch)	1465		\$ 3,264.97
4/29/24	Cash (Withdrawal for May Fair cash box starters)	WD	Y	\$ 1,550.00
4/30/24	Jeffrey Fukushima (Reimbursement for May Fair paint and wand)	1466		\$ 79.48
4/30/24	Lisa Imai (Reimbursement for May Fair scrip supplies)	1467		\$ 202.96
4/30/24	Karl Higa (Reimbursement for After School Class supplies)	1468		\$ 105.67
			<b>Total Expenses:</b>	<b>\$ 30,629.35</b>

(Continued on next page)

<b>Account Balances as of April 30, 2024</b>				
<u>Accounts</u>		<b>4/30/2024</b>	<b>3/31/2024</b>	<b>Difference</b>
Savings Statement Balance		\$ 91,890.72	\$ 91,888.77	\$ 1.95
Business Platinum Checking xx7910 Statement Balance		\$ 10,649.34	\$ 69,879.52	\$ (59,230.18)
Business Platinum Checking xx6857 Statement Balance		\$ 44,643.20	\$ 30,655.88	\$ 13,987.32
Certificate of Deposit xx108-1 Balance		\$ 100,374.72	\$ 100,000.00	\$ 374.72
minus all outstanding checks not yet cashed	\$	19,161.92		
<b>Actual Business Checking (Operating) Account Balance</b>	\$	36,130.62		
<b>Check Register Balance</b>	\$	36,130.62		
		<b>Total Bank Statement Balance:</b>	<b>\$ 247,557.98</b>	<b>\$ 292,424.17</b>
		<b>Actual Operating Balance (Bank balance - outstanding checks):</b>	<b>\$ 128,021.34</b>	<b>\$ (44,866.19)</b>

<b>Business Checking Checks (from previous months) that "cleared" as of April 30, 2024</b>				
<u>Issue Date</u>	<u>Check Number</u>	<u>Comments</u>		<u>Amount</u>
12/4/23	1020	Business Checking xx7910	\$	4,235.80
12/5/23	1425	Business Checking xx6857	\$	14,302.94
12/5/23	1021	Business Checking xx7910	\$	14,195.84
2/22/24	1025	Business Checking xx7910	\$	11,523.54
3/13/24	1444	Business Checking xx6857	\$	16.73
3/13/24	1445	Business Checking xx6857	\$	649.84
				<b>Total Cleared: \$ 44,924.69</b>

<b>Outstanding Business Checking Checks (not yet cleared from previous months) as of April 30, 2024</b>				
<u>Date Issued</u>	<u>Check Number</u>	<u>Notes</u>		<u>Amount</u>
12/18/23	1429	Business Checking xx6857	\$	36.65
				<b>Total Outstanding: \$ 36.65</b>

Submitted on May 7, 2024 by Catherine Pfeffer, Noelani PTA Treasurer



**Noelani PTA Treasurer's Report**  
for the period ending May 31, 2024

<b>Operating Income Received in May 2024</b>				
<u>Date</u>	<u>Description</u>	<u>Account</u>		<u>Amount</u>
5/1/2024	Square - 1st grade pre-sale	Business Checking xx6857	\$	29.95
5/2/2024	Square - 1st grade pre-sale	Business Checking xx6857	\$	49.06
5/2/2024	Box Tops for Education and 1st grade pre-sale	Business Checking xx7910	\$	199.50
5/3/2024	Square - 1st grade pre-sale	Business Checking xx6857	\$	19.96
5/3/2024	May Fair Cash Sales - All booths and donations	Business Checking xx7910	\$	10,056.20
5/6/2024	Square - May Fair sales from all booths and donations	Business Checking xx6857	\$	10,515.28
5/6/2024	5th grade art and cash box starters	Business Checking xx7910	\$	1,810.00
5/9/2024	Square - May Fair sales from silent auction, haku, and 4th grade videos	Business Checking xx6857	\$	6,323.19
5/10/2024	1st grade magnets	Business Checking xx7910	\$	120.00
5/13/2024	Square - 4th grade video	Business Checking xx6857	\$	19.12
5/14/2024	Square - 1st grade magnets	Business Checking xx6857	\$	9.98
5/15/2024	Square - 4th grade video	Business Checking xx6857	\$	19.12
5/16/2024	Square - 4th grade video	Business Checking xx6857	\$	19.12
5/17/2024	1st grade magnets, 3rd grade pre-sales, Pre-K shirt sales, donation, and School T-shirt	Business Checking xx7910	\$	460.00
5/22/2024	Square - 4th grade video	Business Checking xx6857	\$	19.12
5/24/2024	1st grade magnets and Jogathon donation	Business Checking xx7910	\$	1,007.00
5/28/2024	Interest	Certificate of Deposit xx108-1	\$	363.96
5/30/2024	Square - 4th grade video	Business Checking xx6857	\$	19.12
5/31/2024	Interest	Savings xx1383	\$	2.03
			<b>Total Income:</b>	<b>\$ 31,061.71</b>

<b>Operating Expenditures in May 2024</b>				
<u>Date</u>	<u>Payee/Description</u>	<u>Check #</u>	<u>Cleared by EOM?</u>	<u>Amount</u>
5/1/24	Tara Crawford (Teacher Appreciation)	1469	Y	\$ 200.00
5/1/24	Cynthia Chang (Teacher Appreciation)	1470	Y	\$ 200.00
5/1/24	Carole Neely (Teacher Appreciation)	1471	Y	\$ 200.00
5/1/24	Mae Kuba (Teacher Appreciation)	1472		\$ 200.00
5/1/24	Corrine Giesseman (Teacher Appreciation)	1473		\$ 200.00
5/1/24	Kristin Nakamura (Teacher Appreciation)	1474		\$ 200.00
5/1/24	Tracey Matsui (Teacher Appreciation)	1475	Y	\$ 200.00
5/1/24	Stephanie Quay (Teacher Appreciation)	1476	Y	\$ 200.00
5/1/24	Kristina Shigaki (Teacher Appreciation)	1477	Y	\$ 200.00
5/1/24	Demi Yoshimoto (Teacher Appreciation)	1478	Y	\$ 200.00
5/1/24	Christi Nakagawara (Teacher Appreciation)	1479	Y	\$ 200.00
5/1/24	Keita Nakayama (Teacher Appreciation)	1480	Y	\$ 200.00
5/1/24	Gail Kuroda (Teacher Appreciation)	1481	Y	\$ 200.00
5/1/24	Joanne Barilla (Teacher Appreciation)	1482		\$ 200.00
5/1/24	Wendy Gonsalves (Teacher Appreciation)	1483		\$ 200.00
5/1/24	Jeffrey Fukushima (Teacher Appreciation)	1484	Y	\$ 200.00
5/1/24	Tracy Ho (Teacher Appreciation)	1485	Y	\$ 200.00
5/1/24	Karl Higa (Teacher Appreciation)	1486	Y	\$ 200.00
5/1/24	Noelani Chang (Teacher Appreciation)	1487		\$ 200.00
5/1/24	Andrew Sakamoto (Teacher Appreciation)	1488	Y	\$ 200.00
5/1/24	Rose Nacion (Teacher Appreciation)	1489	Y	\$ 200.00
5/1/24	Deborah McCurdy (Teacher Appreciation)	1490		\$ 200.00
5/1/24	Molly Prado (Teacher Appreciation)	1491	Y	\$ 200.00
5/1/24	Alex Kiyokane (Teacher Appreciation)	1492	Y	\$ 200.00
5/1/24	Wilfred Lam (Staff Appreciation)	1493	Y	\$ 200.00
5/1/24	Karen Graham (Staff Appreciation)	1494	Y	\$ 200.00
5/1/24	Kimberley Murakami (Staff Appreciation)	1495		\$ 200.00
5/1/24	Ai Yamane (Staff Appreciation)	1496	Y	\$ 200.00
5/1/24	Jennifer Okuda (Staff Appreciation)	1497	Y	\$ 200.00
5/2/24	Nanami Gushi (Reimbursement for Haku food)	1498	Y	\$ 133.82
5/2/24	Megan Johnson (Reimbursement for Haku food)	1499	Y	\$ 97.90

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5/2/24	Catherine Pfeffer (Reimbursement for Craft Fair items)	1500	Y	\$	89.75
5/3/24	Alberto Verena (May Fair HPD Officer)	1501	Y	\$	350.00
5/3/24	John Chock (Reimbursement for Haku van)	1502	Y	\$	88.33
5/3/24	Mari Rayner (Reimbursement for Haku food)	1503	Y	\$	143.85
5/3/24	Kelly Coleman (Reimbursement for Haku food)	1504	Y	\$	54.34
5/3/24	Stanford Togashi (Reimbursement for May Fair reefer transport)	1505		\$	197.83
5/3/24	Stanford Togashi (Reimbursement for locks and lice kits)	1506		\$	123.53
5/8/24	Stanford Togashi (Reimbursement for May Fair food/drinks and Square readers)	1507		\$	323.12
5/8/24	Trisha Ogimoto (Reimbursement for JPO otter pops)	1508	Y	\$	23.62
5/8/24	Maiko Tanaka (Reimbursement for Genki Ball refreshments)	1509	Y	\$	34.85
5/8/24	Tara Sim (Reimbursement for Haku food, lei's, and care cards)	1510	Y	\$	281.94
5/9/24	Square - Pre-authorization	ACH	Y	\$	0.01
5/13/24	Michelle Isa-Atta (Reimbursement for snack booth items)	1511	Y	\$	616.27
5/15/24	Lauren Young (Reimbursement for teacher appreciation snacks and gifts)	1512	Y	\$	494.34
5/16/24	Lauren Young (Reimbursement for May Fair games and prizes)	1513	Y	\$	333.98
5/17/24	Ai Yamane (Reimbursement for May Fair silent auction items and lice kits)	1514	Y	\$	110.51
5/20/24	Sharlene Arita (Reimbursement for May Fair stage foam blocks)	1515		\$	190.48
5/21/24	Carole Neely (Reimbursement for after school art class supplies)	1516		\$	190.99
5/21/24	Carole Neely (Reimbursement for after school cooking class supplies)	1517		\$	705.44
5/21/24	KZ Designs LLC (5th grade graduation shirts)	1518	Y	\$	506.00
5/23/24	Jaimie Tom (Reimbursement for 5th grade photo booth)	1519		\$	523.56
5/28/24	Christi Nakagaawara (Reimbursement for May Fair attire and Graduation leis)	1520		\$	112.85
<b>Total Expenses:</b>					<b>\$ 11,527.31</b>

Account Balances as of May 31, 2024				
Accounts		5/31/2024	4/30/2024	Difference
<b>Savings Statement Balance</b>		\$ 91,892.75	\$ 91,890.72	\$ 2.03
<b>Business Platinum Checking xx7910 Statement Balance</b>		\$ 24,302.04	\$ 10,649.34	\$ 13,652.70
<b>Business Platinum Checking xx6857 Statement Balance</b>		\$ 36,764.79	\$ 44,643.20	\$ (7,878.41)
<b>Certificate of Deposit xx108-1 Balance</b>		\$ 100,738.68	\$ 100,374.72	\$ 363.96
minus all outstanding checks not yet cashed	\$	5,767.80		
<b>Actual Business Checking (Operating) Account Balance</b>	\$	55,299.03		
<b>Check Register Balance</b>	\$	55,299.03		
<b>Total Bank Statement Balance:</b>		<b>\$ 253,698.26</b>	<b>\$ 247,557.98</b>	<b>\$ 6,140.28</b>
<b>Actual Operating Balance (Bank balance - outstanding checks):</b>		<b>\$ 147,191.78</b>		

Business Checking Checks (from previous months) that "cleared" as of May 31, 2024				
Issue Date	Check Number	Account		Amount
12/18/23	1429	Business Checking xx6857		\$ 36.65
4/15/24	1448	Business Checking xx6857		\$ 160.80
4/22/24	1450	Business Checking xx6857		\$ 235.80
4/22/24	1451	Business Checking xx6857		\$ 5,000.59
4/23/24	1453	Business Checking xx6857		\$ 2,800.00
4/23/24	1454	Business Checking xx6857		\$ 600.00
4/23/24	1456	Business Checking xx6857		\$ 2,200.00
4/23/24	1458	Business Checking xx6857		\$ 1,500.00
4/23/24	1459	Business Checking xx6857		\$ 500.00
4/23/24	1460	Business Checking xx6857		\$ 500.00
4/25/24	1464	Business Checking xx6857		\$ 175.00
4/25/24	1465	Business Checking xx6857		\$ 3,264.97
4/30/24	1466	Business Checking xx6857		\$ 79.48
4/30/24	1467	Business Checking xx6857		\$ 202.96
4/30/24	1468	Business Checking xx6857		\$ 105.67
<b>Total Cleared:</b>				<b>\$ 17,361.92</b>

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**Outstanding Business Checking Checks (not yet cleared from previous months) as of May 31, 2024**

<u>Date Issued</u>	<u>Check Number</u>	<u>Account</u>	<u>Amount</u>
4/23/24	1457	Business Checking xx6857	\$ 1,000.00
4/23/24	1461	Business Checking xx6857	\$ 800.00
<b>Total Outstanding:</b>			<b>\$ 1,800.00</b>

Submitted on June 10, 2024 by Catherine Pfeffer, Noelani PTA Treasurer

