



## NOELANI SCHOOL PTA February 13, 2025 Meeting Minutes

Meeting (in person and via Zoom) called to order by President Stanford Togashi at 6:02 pm.

**PRESENT:** The following were present:  
Officers: Stanford Togashi, President  
Leanne Kojima, Vice President  
Catherine Pfeffer, Treasurer  
Lisa Imai, Secretary  
Members: Approximately 10 online (number varied throughout meeting)  
Bryan Gusman, Principal  
Alex Kiyokane, Teacher Representative

The **JANUARY 2025 MEETING MINUTES** were shared and approved.

It was noted by President Togashi that the meeting materials that were sent out (that included the January meeting minutes and February agenda) had pages that were out of order. The pages will be put in the correct order and then will be posted on the PTA website.

### **PRINCIPAL'S REPORT** – Principal Gusman

#### **1. Calendar notes**

- a. Friday, February 14: Teacher Institute Day (No school for students but staff will be working.)
- b. Monday, February 17: President's Day Holiday
- c. February 19 - 21: 4<sup>th</sup> grade Big Island Trip
- d. March 13 - 14: 5<sup>th</sup> grade Overnight Camp
- e. March 17 - 21: Spring Break

2. **Mahalos** – Principal Gusman thanked everyone for a successful Jogathon and Spirit Week and expressed appreciation for the new Jogathon shirts. Special thanks were sent out to Mrs. Ogden, the HPU basketball players for helping out, PTA helpers, and the weather for cooperating.

3. **Reminder re: front parking lot** – Parents/guardians may not park in the front lot at any time. It is dangerous for students to be passing through the traffic lines to get to the front parking lot spaces.

4. **Noelani School website ([Nes.k12.hi.us](http://Nes.k12.hi.us))** – Principal Gusman encouraged everyone to check out the school website. Many of the things that people contact the office about are on the website including the school calendar, menu, and even a Hawaiian word of the week.
5. **Attendance reminder** – Students need to be in school, as attendance is compulsory. Some families have been scheduling trips for extended periods of time. Teachers are not obligated to provide work if a student misses school for a trip.
6. **After School classes** – Notices went out regarding after school class enrollment. Waitlisted students should have been emailed. Payments are due next week Wednesday. If you have any questions, contact Ms. Ai.
7. **Harm to Student Registry** – There is a new law impacting all DOE employees, volunteers, and contractors that have roles that involve interaction with, or close proximity to, a student or students which requires that their names get checked against a registry of people who have been found to have inflicted harm to students. If someone has an incident anywhere in the school systems (public, private, or charter) their name will be put into the registry to prevent people that commit a violation at a school from moving on to another school without anyone knowing about their history. Simply attending a Noelani event (such as graduation, gingerbread house building, drama performances), doesn't require clearance – only if you are volunteering at the event and working in proximity to students. Volunteers at events such as Jogathon, May Fair, room parents that assist teachers during school day, Teacher Appreciation Week, and guest speakers, may need to be checked against the registry. Craft Fair is not a school event so does not need to be checked. Principal Gusman is the only one with access to the registry list.

#### **TREASURER'S REPORT** – Treasurer, Catherine Pfeffer

1. The February Treasurer's Report (as presented in the agenda/documents) was presented and reviewed. It was noted that the dates in the headings of the report (2024) need to be updated to "2025". Treasurer Pfeffer will update the report to reflect the correct dates and it will be posted on the PTA website with the other meeting documents. If anyone has any questions, they can email [treasurer@noelanipta.org](mailto:treasurer@noelanipta.org).

#### **OLD BUSINESS**

1. **Jogathon** – Stanford Togashi
  - a. Jogathon was held on Friday, Feb 7, 2025.
  - b. Thank yous went out to those noted in the agenda, but especially to:
    - i. Ms. Ogden and Ms. Quay – they organized the event and also added some obstacles to the course and got a timer that was given to Noelani by another school.
    - ii. Richard Whaley and custodial staff – they helped to get the cones out and make sure the grass was cut.

- iii. Parent volunteers
- iv. HPU basketball players – they came out to jog with and encourage the kids. They are like mentors to the students.
- v. Everyone who donated. The Jogathon event raises money for our PE program.

## NEW BUSINESS

### 1. May Fair – Stanford Togashi

- a. Committee met in January and meeting notes from that meeting were reviewed.
  - i. Haku/Lei – Will be having a training open to ~20 parents. Size of the training depends on how many teachers are available. Hoping that some of the previous parents that have done it for a few years can help teach. Those that attend workshop are expected to help with prep before May Fair.
  - ii. Games – Looking for Games chair. The PTA has most of the games already.
  - iii. Scrip – Possibly have a new chair that helped with scrip last year. The past chair is a PTA Officer and we try to keep officers free so they can help with cash boxes.
  - iv. Logistics – Current Logistics Chair is a 5<sup>th</sup> grade parent and needs a shadow. Someone who is willing to get organized and get the team together and work with the custodial staff and May Fair Chair. Plan on setting up tents the weekend prior to May Fair so students can use them during rehearsals and break down after May Fair closes.
  - v. Silent Auction – Currently staffed but if anyone knows of businesses that can donate that would be appreciated. We want donation solicitations to be coordinated so we are not submitting multiple queries to the same business. Some parents will purchase items for the silent auction if they don't have a connection to a business. The silent auction is one of the largest moneymakers for May Fair.
  - vi. Flyers/signs – has a Chair
  - vii. Prizes – has Chairs
  - viii. Plants & Produce – have a chair but if anyone is able to help during the week of May Fair or has donations that would be appreciated.
  - ix. Bake Shop – looking into this possibility. Cafeteria is interested in helping with this event but during May Fair they are limited in how they can help because they have to serve students that need school lunch. In the past, the PTA would go in to make cookies during Spring Break that they would freeze to sell. Looking for 5-6 people to volunteer 4-5 hours for 3-4 days.
- b. Committee meetings are tentatively set meeting for 3<sup>rd</sup> Tuesday of the month but taking a poll to see if that's the best day/time. Meetings will be via zoom.
- c. If you are interested in chairing or assisting with a sub-committee or have any questions, please email Stanford ([president@noelanipta.org](mailto:president@noelanipta.org)), the May Fair committee at [mayfair@noelanipta.org](mailto:mayfair@noelanipta.org), or any of the PTA Officers, past or present.

2. **Pack 35 Scouts** – Stanford Togashi on behalf of Pack 35 Committee Chair, Bonnie Tung
  - a. Please see announcements included in agenda and email [pack35@noelanipta.org](mailto:pack35@noelanipta.org) with any questions or are interested in joining.
  
3. **Bingo Night** – The PTA will be working with the school to host a Bingo Night as an event for families to come to school and enjoy some bingo. Possibly a Friday night.
  
4. **Open discussion** – led by Stanford Togashi
  - a. **Piano donation** – Pick up of the piano that will be donated to the school (and the PTA is paying to have tuned) is scheduled for Monday, Feb 24. Once it arrives, we will have the tuner work on it.
  - b. **Staff Appreciation Week** – Will be held the week after May Fair. The Chairs are Lauren Young & Dana Senaha but they will need parent volunteers to assist with things such as setting up the breakfast buffet, helping watch kids during recess so teachers can enjoy lunch provided by PTA. Contact Stanford, any PTA officer, or your room parent if you are interested in volunteering.
  
5. **Next meeting**
  - a. Scheduled for Thursday, March 13, 2025 at 6:00 pm via Zoom.

**MEETING ADJOURNED** at 6:38 pm.

Respectfully submitted by Lisa Imai

