



NOELANI SCHOOL PTA
January 9, 2025 Meeting Minutes
(prepared using Zoom meeting recording)

Meeting (in person and via Zoom) called to order by President Stanford Togashi at 6:01 pm.

PRESENT: The following were present:
Officers: Stanford Togashi, President
Leanne Kojima, Vice President
Catherine Pfeffer, Treasurer
Members: Online: Approximately 14 (number varied throughout meeting)
In person: 7
Bryan Gusman, Principal
Mari Neely, Teacher Representative
Alex Kiyokane, Teacher Representative

The **DECEMBER 2024 MEETING MINUTES** were shared and approved.

PRINCIPAL'S REPORT – Principal Gusman

1. 3rd Quarter Events/Important Dates

- a. Monday, January 20: Martin Luther King Jr. Day Holiday
- b. January 21: 2nd quarter report cards will be distributed. If 5th graders need report cards before 1/21 for private school applications, families may contact their teachers to inquire to see if they can get it sooner
- c. February 3 – 7: Spirit Week
- d. February 7: Jogathon
Noelani's version of Jump Rope for Heart but instead of jumping, the students run to raise funds to support the PTA. K – 2nd grade runs first, there is a break, then grades 3 – 5 run. When a group is not running they cheer for each others. More info to come.
- e. Friday, February 14: Teacher Institute Day (no school)
- f. Monday, February 17: President's Day Holiday
- g. February 19 – 21: 4th grade Big Island Trip
- h. March 17 – 21: Spring Break
- i. Grades 3 – 5 will start mandatory standardized testing. Scores don't count towards report card but students do have to do make ups if they miss their test. Please try to attend school so students don't miss their test. Check with teachers if you are interested in the test dates. There is a practice test then the regular test.

2. Registration for 2025-2026 school year has started

- d. This is an important fundraiser for our PE program. PE and Music teacher support are among the largest expenses for the PTA.
- e. Shirts for students and staff have been ordered and a new design is being finalized. Heather navy blue with green Noelani gecko and a few words related to athletics.
- f. Every child will get a shirt regardless of what amount they raise. Jogathon is about making sure every kids feels a part of the school and we try to raise funds for it. Shirts will probably be distributed by teachers the day before so the kids can wear it the next day.
- g. Jogathon shirts might be for sale later on, maybe at May Fair.
- h. Letters to parents will be sent out next week.

2. **May Fair** – Stanford Togashi

- a. Elaine Young will serve as the May Fair meeting coordinator and will help coordinate with various sub chairs.
- b. Elaine expressed a mahalo to everyone that has expressed interest in helping with May Fair. If you are interested in chairing or assisting with a sub-committee or have any questions, please email Stanford (president@noelanipta.org) and the May Fair committee at mayfair@noelanipta.org or ask any of the PTA Officers, past or present.
- c. Zoom meetings are scheduled on Tuesdays at 6 pm. They are tentatively scheduled for the following dates, but Elaine will coordinate with the sub-chairs to confirm: January 21, February 18, March 11, March 25, April 8, April 22, April 29.
- d. Would love for more parents to be involved, especially with food sales to help us keep more of the money collected at May Fair and not have to pass it along to outside vendors that have been supplying the food.
- e. We are always looking for shadows for sub-chairs. Floral/haku, Parking and Logistics are in need. Parking is a lot of work on the day of May Fair but doesn't require a lot of work leading up to May Fair.
- f. There are many benefits to volunteering, including getting to know other parents!
- g. Parent questions
 - i. What is the date of May Fair? Answer – May 2.
 - ii. Can we get a list of committees? A lot of kindergarten parents don't know what's going on. If we can give a list of committees, that might be helpful so that they will know what we are looking for. Answer: Email will be sent out via room parents listing the areas of need but in the meantime, here is the list of the different sub-committees:
 1. Volunteer Coordinator (will be handled by Jamie but she may still need help)
 2. Haku/Lei (can use shadows) – Usually has a training. Number that they can accept depends on how many teachers they will have. Training usually targets new parents.

3. Games (needs a chair) – pull the games from the container, make sure they are in working order and have signs, come up with new ideas for games. A lot of the games from the past can still be used.
 4. Srips (has a chair)
 5. Logistics (has a chair but could use help) – making sure tents get set up the weekend before May Fair because the kids use them for rehearsals prior to May Fair. Help chill the drinks down. In the past we have had a refrigerated container and we store a lot of the haku floral materials and produce, as well as drinks.
 6. Food/lunch – In the past those were bentos but if we can get enough volunteers to help make food to sell we can make more money. We have waffle dog irons and gas grill. We cannot use cafeteria because it is a regular school day and it has to be available to make school lunches for kids that need it. Can possibly talk with Michael (Noelani Staff member) to see if any part would be available.
 7. Parking – led by Brad but needs someone to take over
 8. Flyers and signs (possibly needs a chair) – help to create and distribute flyers and emails and works with games chair. Can recycle some signs from last year but will need to check.
 9. Prizes (filled)
 10. Plants & Produce – (filled but would be great to have a shadow) tries to coordinate donations and manage sales booth.
 11. Bake Shop – not sure everything that it entails but does require a lot of coordination with cafeteria. In the past would seek ingredient donations from parents.
 12. Silent auction – has volunteers but would love to have anyone with experience seeking donations to help procure donations
3. **Pack 35 Scouts** – Stanford Togashi on behalf of Pack 35 Committee Chair, Bonnie Tung
 - a. Please see announcements included in agenda and email pack35@noelanipta.org with any questions or are interested in joining.
 4. **Open discussion** – led by Stanford Togashi
 - a. Question for Principal Gusman regarding February President’s Day weekend announcement.
 - i. Response: No school on Friday, 2/14 for Teacher Institute Day and no school on Monday, 2/17 for President’s Day so it will be a four-day weekend.
 5. **Next meeting** -- Stanford Togashi
 - a. Scheduled for Thursday, February 13, 2025 at 6:00 pm via Zoom.

MEETING ADJOURNED at 6:38 pm.

Respectfully submitted by Lisa Imai

