

## Noelani PTA minutes

April 8, 2021

Call to order by PTA VP Stanford Togashi at 6:02 pm.

**Present:** Stanford Togashi, Lorelei Saito, Kristin Nakamura, Luana Ligot, and almost 15 Noelani parents/ PTA members

Minutes of previous meeting approved by consensus.

### **Principal's Report (given by Ms. Nakamura):**

1. April 5- return to in-person learning. Good transition, following protocols and giving reminders. Thank you for your patience.
2. **Standardized testing** grades 3-5, April - early May
3. **Prep for next school year:** It is still a mystery how school will return in the fall.
4. **Last day of school:** Friday, May 28
5. **Academic Plan:** submitted to district for review. Challenging because of amount of reliable data. Will stick w/ the strategies they have been using.
6. **IDEA Center:** Building turning over in May.
7. **Legacy Gift:** 5th grade class wants to donate a 5 ft. gecko statue w/ pictures of Mānoa's flora and fauna, and names of all the kids in 5th. A letter went home to solicit donations from 5th grade parents for this gift. Parents were asked to send cash or checks (payable to PTA). PTA will hold onto the money then submit payment to the Gecko statue artist.  
**\*NOTE:** Concerns were raised by the board about the distribution of flyers and collection of money through the classroom teachers when this was not allowed by the PTA for Craft Fair and Spirit Card. Why is this an exception? If this is parent led, PTA would like to support.
8. **Virtual school tour of Hawaii Plantation:** 1st grade is asking for support to pay for access to videos and activities on their website. Cost= \$3 per student. YES! PTA will support.

## Questions:

1. Maria had a question about access to computers. There were reports that not all students had access to one. Ms. Nakamura will check on this.
2. Stanford interested what would be the online fees if we were to collect the 5th grade gift donations. Lisa T. and Lisa I. - using PayPal or Square depending on what site we will use. Craig would like clarity about setting up PTA as a pass through entity. He will discuss this w/ Jen.

## **Treasurer's Report (as of 3/31/2021):**

Account Balance: \$237,846.08

Checking: \$203,880.86

Savings: \$21,744.76

Free Business Checking: \$12,220.46

## **Unfinished Business**

1. **Mask Contest:** Maria will pick up and distribute masks to all participants
2. **Staff Appreciation Week (K. Brummel):** We are excited to celebrate our teachers! Three parts: grab-and-go, daily surprises, and other special treats. Budget was increased to \$3,000 for this school year.

## **New Business**

1. **Nominations:** Secretary position is still open! Please contact Board if you're interested.
2. **Budget for next school year:** Postpone to next meeting. As we consider budget for next SY, we need to take into consideration limitations placed on fundraising and access to campus.
  - creative solutions to address fundraising. Ryan noticed an increase in fundraising companies soliciting business/ service to our PTA email account. He organized the emails into a folder for future consideration.
  - concerns about finding parent volunteers to chair a fundraiser given the limitations placed on the PTA, and then realizing the project is 3X amount of work than past years.
  - good point brought up by Lisa I. about considering what amount/ balance in account we are comfortable with. Can we function effectively next school year w/ existing funds?  
*Shall we consider coming up w/ ways to increase parent participation instead? Consider putting all fundraising on hold next school year?*
  - virtual workshops for parents (topics that are relevant to parents)
  - book clubs
  - read-a-thons

*-Orientation / Welcome at the beginning of the year.*

*-how do we communicate the “value” of the PTA to the rest of the Noelani Community?*

*-PTA can serve as parents’ “voice” to communicate w/ the school in an efficient and productive way. Possibly a board liaison that would meet periodically w/ administration. This would include a faculty/staff representative as well.*

*\*if you have additional ideas, please share w/ the board.*

*STATE PTSA: grants, programs that keep parents in touch w/ the events at school. Email notifications.*

3. **PTA Website:** Lisa T. will be leaving her position as Web Master.. Looking for someone to take over her position. The online tool is user friendly. Please contact the board if you’re interested.

### **Committee Reports**

1. **Membership (Ryan):** Create a tier membership. Program idea (members that donate):
  - Gecko club: \$50 or less
  - Noelani: \$50-\$100
  - Silver (Anuenue Club): \$100-\$500
  - Gold (Woodlawn Club): \$500-\$1000
  - Diamond: \$1000 to \$2500
  - Emerald: \$2500+

**Incentive idea:** access to prime parking during big PTA/ school events: May Fair, Christmas Song Fest, Open House, or a special viewing seat and plaque, maybe something in the IDEA Center.

- What each tiered donation will benefit: example- **“Emerald Club can fund a whole grade level field trip to \_\_\_\_\_”**

2. **Facebook:** Was it shared what the Spirit Card Fundraiser funds used for? 100% of funds were given to the classroom teachers. Face mask designs too! Please post this on FB. Send more announcements to Lisa I.
3. **Website:** Federal ID number is all over the website should parents want to use donation as deduction (up to \$300), next year will increase to \$600. Can someone write up this change to post on the website? Please send to Lisa T.
4. **Box Tops:** Reached goal today! 201 box tops!

**Next meeting:** Thursday, May 13, 2021, 6:00-7:00 pm

-Zoom link (created and hosted by Stanford) to be sent by Bryan to Noelani community.

Meeting adjourned by Stanford Togashi at 7:10 pm.