

Noelani PTA minutes

November 13, 2019

Call to order by PTA President Cisco Conde at 6:09 pm.

Present: Cisco Conde, Maria Su, Lorelei Saito, Principal Bryan Gusman, Alex Kiyokane, Chenoa Diehm, Caitlin Yamamoto, Mike Trawick, Sandi Pastorino, Reza Mirmoghtadaei, Lisa Imai, Eula Conde, Jeff Ferrer, Weylin Hokutan, and Stanford Togashi

Guests: none

Minutes of previous meeting approved (with corrections) by consensus.

Principal's Report:

1. Thank you for a successful craft fair!
2. Manoa Christmas Parade on Saturday, December 14. Noelani Elementary will be participating. Participants will pass out candy canes. Please wear current Noelani shirt. The parade is a little over a mile. Notice will be distributed soon.
3. Evacuation drill was a success.
4. Noelani Elementary's 60th anniversary (2022): Ideas to celebrate- luau, craft fair, bake sale.
5. Professional Collaboration Day: All faculty visited three elementary schools- Manoa, Maemae, and Pauoa. Purpose- upcoming WASC visit (see #6), and Comprehensive Needs Assessment (see #7).
6. School Accreditation (WASC): School accreditation is done every three years. The last recommendation was to create a way to monitor student/ school progress. Currently, the school uses three ways to measure- #1- grades through formative and summative assessments, #2- bring in a 3rd party to assess students' reading and math skills (currently using Universal Screener) and look for support to address areas of need, and #3- find out how other schools address their school's areas of need..
7. Comprehensive Needs Assessment: Report presented to SCC. Faculty went through all the data by core content areas- English, math, and science. Teachers analyzed data to develop an action plan to close the gap between strengths and needs.
8. New Building: The second draft of the environmental assessment was approved.

Treasurer's Report:

As of October 31, 2019, total checking balance is \$235,031.54. Total savings balance is \$21,734.44, Free Business Checking is \$1,364.55.

Money earned at Craft Fair is not reflected in the totals above. A question was raised about the amount of money in bank account and how we can start using it to benefit our students and teachers. Need to look at current budget and see if expenses are part of "budget".. need to look at Bylaws. What is true operating budget? Questions about how we can spend money since members questioning when we will spend monies raised. Example: 2008 to help pay teachers

who worked on Furlough Fridays. Need to take into account what is stipulated in the Bylaws. If committee does not use entire budget, the money goes directly back to General fund. Need to add as a "line item" to make funds more accessible. Another thought: How can we fulfill teachers' wish lists?

Principal Gusman brought up his "discretionary" fund... these funds are calculated based on weighted student count. He explained that he can roll over some monies up until a certain date. If money not spent then school questioned whether they have too much money. Principal Gusman asked, "What is good amount to have in PTA account as padding?"

PayPal donations: A concern was brought up regarding donations through PayPal. When making donations it looks like final page is "spam" page. Can we update site so it doesn't look like a scam?

Unfinished Business

1. **Trunk or Treat** update: Successful event! We had 19 or 20 trunks total. Lots of donated candy. Waffle dog crew- made about \$1000, sold lots of drinks.. \$150.00.
2. **Craft Fair:** Mahalo for a successful fair! Good weather contributed to good attendance. There was some confusion w/ shuttle company regarding date. Still making deposits.
3. **Audit:** No report

New Business

1. **Noelani Bylaws:** Mahalo to Sandy and previous Board who worked on Bylaws. Revisions sent to PTSA office for approval. Needs to be presented to general membership. Lengthy process. Move to approve made by Chenoa, second by membership present at tonight's meeting.
2. **Box Tops:** No report
3. **Keiki Swap Meet:** Event will be in April.
4. **Cub Scout Liaison:** Group helped at craft fair.
5. **Jog-a-thon:** Event is coming up soon! Flyer for event will be sent home soon. New Chair will be Maria! Need to vote. Motion made by Sandi Pastorino, second by Chenoa Diehm. Approved by members present.
6. **Kindergarten/ New Parent Welcome-** no report
7. **Logistics/ Storage Container:** Weylin Hokutan will be chair. Mahalo to Stanford for helping too! Need to replace two coolers. Needed to purchase cooler from Costco.

Need more bungee ropes for next year's craft fair. Weylin already started recruiting new parents for help next school year. Manoa New Hope Church always ready to help.

8. **May Fair:** No report
9. **Nominations:** need shadow. How can we encourage more involvement? Survey was sent by Principal Gusman. If we are interested in sending PTA announcements out via Principal email/ newsletter, deadline is first Friday of each month.
10. **Facebook:** 2000 people accessed Craft Fair announcement. Send to Lisa.
11. **Faculty:** no report

Other Business

Robotics team made it to States! Placed 6th place! States on December 7, at Blaisdell.

Next meeting: December 11, 2019, 6-7:00 pm

Meeting adjourned by Cisco Conde at 7:35 pm.