



NOELANI SCHOOL PTA September 8, 2022 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

PRESENT: The following officers and members, constituting a quorum, were present:
Officers: Stanford Togashi, President
Kristen Brummel, Vice President
Lisa Imai, Treasurer
Michelle Isa-Atta, Secretary
Members: Approximately 34 members online; 8 in-person attendees at IDEA Center. First hybrid meeting held since the beginning of the pandemic.
Principal Gusman

August 11, 2022 MEETING MINUTES were shared and approved.

PRINCIPAL'S REPORT made by Principal Gusman:

1. Thank you to the volunteers for the assistance with the campus beautification day.
2. Moved PTA stuff out of loft into storage container.
3. Recap of the August 29, 2022 Roosevelt Complex Professional Collaboration Day – workshop on English language learners; social emotional learning.
4. Students have been in school for 6 weeks; 3 weeks left until end of first quarter.
5. Fall Break is scheduled for October 3-7, 2022
6. Parent Teacher Conference Forms went home with students; asking for parent preference for dates and if virtual/in-person is preferred. Parent teacher conference is set for October 20-28, 2022; early release of students on these dates.
7. School Community Council recently met – discussed the decrease in enrollment for Honolulu elementary schools. Noelani didn't hit enrollment target for this academic year. Projected enrollment was 407; actual is 397. If you know people who are in the district, please have them register students for school.

TREASURER'S REPORT – shared by Treasurer Lisa Imai

1. **Income/Expenses:**
 - a. No expenditures or income for month of August; some checks cleared.
2. **Bank Account Balance as of 8/31/22 bank statement**
\$60,159.71 – Checking (Operating)
\$161,791.33 – Savings
\$13,223.27 – Free Business Checking
\$235,174.31 – Total

OLD BUSINESS

1. **Bylaws** – Michelle Isa-Atta attended a virtual State PTSA meeting, and they are committed to helping the Noelani PTA pass the bylaws once we submit for review.

2. **Membership** – every family will be a member; NoelaniPTA will cover the Hawai'i State PTSA fees.
 - a. Asking parents to complete the online form to join the PTA; designate one parent.
 - b. No cost to parents/families; Noelani PTA will cover the Hawaii State PTSA fee that we need to pay
 - c. Reaching out to room parents to do outreach.
 - d. Register at <http://bit.ly/noelaniPTA>

3. **Noelani Day of Service** –
 - a. August 19 – it was a successful event with a lot of participation. Thank you to all those that attended and volunteered.
 - b. Accomplished everything that Principal Gusman set forth for the beautification day which included: clearing the admin parking lot, repainting safety and hopscotch lines, and clearing out the PTA loft and moving the items into the storage container.
 - c. Boys scout and cub scouts cleared the parking lot of debris.
 - d. Principal Gusman would like to have this event during the Fall and Spring.
 - e. Drinks and snacks for volunteers were provided for by the PTA.

4. **Noelani Boy Scouts** –
 - a. Thanks and appreciation to the Noelani Scouts for repainting the lines in the admin parking lot after the Noelani Day of Service.

NEW BUSINESS

1. **Craft Fair** – Leanne Kojima and Lauren Young
 - a. Sold 54 booths: 49 craft vendors; 5 food vendors – also received verbal commitments from a few more vendors.
 - b. If you know food vendors, please let them know about craft fair by directing them to the PTA website: www.noelanipta.org and/or have them contact: president@noelani.org; noelanicraftfair@gmail.com
 - c. Looking for donations for lucky draw during the fair, and need ideas for donations.
 - d. Children's activity area with games/prizes; bouncy houses; educational booths like UH Institute for Astronomy (IfA); UH School of Ocean and Earth Science and Technology (SOEST); UH Na Pua Noeau; Honolulu Theater for Youth, etc.
 - e. McDonald's donated 500 coupons for a scavenger hunt during the craft fair.

2. **Trunk-or-Treat** – Rebecca Dayhuff
 - a. Event scheduled for Friday, October 28, 2022; 5:30 – 7:30pm
 - b. Bentos and shave ice fundraiser for 4th and 5th graders.
 - c. Combination of car trunks and tents will be handing out treats for students.
 - d. Looking for volunteers to help with set up or clean up.
 - e. Also looking for donations to pass out to children (eg, candies, snacks, other children friendly items)
 - f. Flyer and RSVP forms will be sent out via email through the room parents.
 - g. First in-person PTA supported event since the beginning of the pandemic.

3. **Give Aloha**

- a. Foodland's way of giving back to the community – provides matching funds to schools.
- b. Go online or in-person to a Foodland store and assign your donation to Noelani Elementary School PTA (code: 77669) from now through September 30, 2022.
- c. Usual amount of donation that the Noelani PTA has received from the Give Aloha program is about \$5,000.
- d. Give Aloha link: <https://www.foodland.com/our-community/give-aloha>

4. **Budget**

- a. Unsure of revenue generation by the PTA this year – estimated forecast is a budget deficit of \$70,000 for this current academic year.
- b. Currently working on final estimates.
- c. PTA will be exploring ways to lower the amount of expenses, but most of the large expenses (eg, teaching positions, grade level trips, staff appreciation, and major events) are standard commitments that the Noelani PTA funds every year.

5. **Chair Positions**

- a. See attached list for volunteer opportunities.
- b. We are thankful to have a couple new chairs from last month's PTA meeting and a few new chairs from the start of this term.
- c. The PTA encourages parents to participate. Parents will not be alone if they decide to take on a Chair position. There will be assistance from other PTA members.

6. **PTA Gmail Status**

- a. The PTA received a nonprofit status from Google allowing us to have our email accounts along with other web tools available for our use at no cost to the PTA. As we move forward, email addresses will be standardized using the noelanipta.org address.
- b. Currently, there are email accounts that are not part of this address format and it creates difficulty in administering accounts that are stand alone.
- c. PTA officers will create Gmail standardized email accounts.

7. **Open Discussion**

- a. Thank you to everyone attending online and in-person.
- b. Mrs. Lum (P.E. teacher) asked if any parents/students are good at sewing since she needs some items made for the P.E. classes she teaches.
- c. Next meeting may be in person at the IDEA Center. More information will be sent out regarding the next meeting.
- d. Please reach out for any questions regarding the Noelani PTA via email at president@noelani.org.

MEETING ADJOURNED at 6:52pm. Next Meeting scheduled for Thursday, October 13, 2022 at 6:00pm.

Michelle Isa-Atta
Secretary, Noelani School PTA

October 13, 2022
Date of Approval