



NOELANI SCHOOL PTA January 11, 2024 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:01pm.

PRESENT: The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President
Kristen Brummel, Vice President
Catherine Pfeffer, Treasurer
Michelle Isa-Atta, Secretary

Members: Approximately 15 members online.

Ms. Ai Yamane (*attending for Principal Gusman)

DECEMBER 14, 2023 MEETING MINUTES were shared and approved.

PRINCIPAL'S REPORT made by Ms. Ai Yamane on behalf of Principal Gusman

1. After School Classes will be held during the Spring 2024. The following are some of the classes being offered:
 - a. Robotics
 - b. Running/Health
 - c. Lego
 - d. Non-Digital Gaming
 - e. Cooking
 - f. Art
 - g. Drama
- Paperwork and forms to be sent to classrooms at the end of January/early February, and classes will start in early March.
- Classes are held after school; there will be about 10 classes offered; 1-hour long.
- Classes are offered on a lottery system and fill up quickly; limited to 10-12 kids per class.
- The 10-week classes are \$100 per student.
- The PTA supports these programs by supplying the teachers with what they need to teach these courses, and the cost per student goes directly to the teachers.

TREASURER’S REPORT – shared by Catherine Pfeffer

1. Bank Account Balance as of 12/31/23 bank statement

Account Balances as of December 31, 2023			
<u>Account</u>	<u>12/31/2023</u>	<u>11/30/2023</u>	<u>Difference</u>
Savings Statement Balance	\$ 191,871.96	\$ 191,866.09	\$ 5.87
Business Platinum Checking xx7910 Statement Balance	\$ 56,670.61	\$ 50,950.88	\$ 5,719.73
Business Platinum Checking xx6857 Statement Balance	\$ 30,194.98	\$ 32,789.99	\$ (2,595.01)
minus all outstanding checks not yet cashed	\$ 33,150.03		
Actual Business Checking (Operating) Account Balance	\$ 53,715.56		
Check Register Balance	\$ 53,715.56		
	Total Bank Statement Balance:	\$ 278,737.55	\$ 275,606.96
	Actual Balance (Bank balance - outstanding checks):	\$ 245,587.52	\$ 3,130.59

- a. There wasn’t much income for the month of December, and there was a number of expenses.
- b. Largest expenses were for the Music and PE teachers.
- c. The 4th grade teachers were working hard to hold some fundraisers to cover some of the costs for the upcoming Big Island trip.
- d. Reimbursement to Stephanie Buelow for snacks purchased for the literacy clinics held at Noelani. Stephanie is a Professor at the University of Hawaii in the College of Education, and she has her student teachers come to Noelani every Wednesday to teach literacy to Noelani students from various classrooms. At the end of last year, there was a small get-together of the Noelani student and UH student teachers. The Noelani PTA helped to pay for some of the snacks for their gathering.

OLD BUSINESS

1. School Requests – Stanford Togashi

- a. PTA purchased 60 plastic folding chairs that were used during the Songfest.
- b. Violins for the music teacher and students will be picked up tomorrow. The violins will be distributed to Mr. Perry (music teacher), and he will use it during music classes – there will be enough for 1 violin to be shared amongst 2 students.

2. Songfest – Stanford Togashi

- a. Thank you to Mr. Perry, Ms. Barilla and Mrs. Giesseman for putting together this event. It was the first time back in-person since COVID for parents to attend.
- b. Stanford Togashi recorded the event, and made a 30-minute video of the Songfest that can be accessed at <http://bit.ly/songfest23>. Please note, in the Google Drive folder, there are two files that are of different resolutions. One video is at 1080P which is considered HD quality and roughly 4GB in size and the other is 4K which is about twice the resolution and about 10GB in size. If you stream the video (watch it in your Internet browser) the highest resolution you will get, assuming your Internet speed supports it, will be 1080P. You will need to download the larger file in order to watch it on a 4K supported computer and monitor.
- c. Bento Fundraiser for 4th grade Big Island trip during Songfest – Thank you to 4th grade teachers (Mr. Fukushima, Mrs. Ho, and Mrs. Gonsalves) for organizing bento sales to offset the PTA costs for the 4th grade Big Island trip.

- d. Parking was an issue for this event. PTA did not have anyone out there to assist with parking for attendees. Suggestion is to get 4th and 5th grade parents do a first shift, and then younger grade level parents handle the later shift. Stanford suggested that the PTA purchase parking wands (about 5-6 needed) for volunteers to assist with directing traffic/parking for night events.

NEW BUSINESS

1. Jogathon – Stanford Togashi

- a. Confirmed for Friday, February 9, 2024.
- b. Limit parent/guardian volunteers for this event. Parking may be an issue, so limiting the amount of cars in the parking lot will be easier to manage. Room parents will be asked to volunteer, and will open it up to other parents if volunteer slots need to be filled.
- c. Water table suggestion: One of the parent volunteers from last year's event suggested that the children use their own water bottles during/after the activity instead of having a water table as it will be more sustainable.
- d. Ms. Ai Yamane is working with the Student Council on Spirit Week leading up to Jogathon. She will provide the information to Lisa Imai to post on the Noelani PTA website, and information will be sent home with students in advance.

2. May Fair – Stanford Togashi

- a. Confirmed for Friday, May 3, 2024.
- b. No chair yet for this event. Catherine Pfeffer was last year's Chair, but she is now the PTA Treasurer and is not able to chair this year's event due to the demands of her current role within the PTA.
- c. Leanne Kojima created a table of the subcommittees and duties/responsibilities of each subcommittee. See agenda for the table.
- d. May Fair committee meetings will be the first Tuesday of the month at 6:00pm beginning in February.
- e. Some of the subcommittees have leads, and we still need to identify leads for the other subcommittees.
- f. Prize Committee: Lauren Young assisted with prizes last year at the event. It was a difficult task that needs to be streamlined. Lauren has agreed to assist the Prize Subcommittee for this year's event.
- g. Scrips Committee: Lisa Imai volunteered to assist with scrips this year.
- h. Food/Lunch Committee: Need a chair for this subcommittee.
- i. Volunteer/Parent List Coordinator Committee: Stanford will ask Ryan Fielding if he would be willing to assist with this subcommittee.
- j. Flyers Committee: Catherine Pfeffer worked on flyers last year, and mentioned that it was relatively easy.
- k. Need assistance from the school (teachers/room parents) to get parent/guardian volunteers for the event. Room Parent Chair can send a message to Room Parents to ask for volunteers from classrooms. May Fair Committee can draft a message for teachers to send to parents as well.
- l. Teacher Liaisons for the event are: Mrs. Cynthia Chang, Mrs. Mari Neely, Mr. Casey Lam, Mrs. Gail Kuroda and Mr. Karl Higa.

3. Open Discussion

- a. Scouts Announcement: The PTA sponsors the Cub Scout Pack 35, and the PTA would like to provide them time during PTA meetings to make any announcements or report.
 - i. Held a meeting on January 6, 2024 at Manoa Park.
 - ii. Next meeting will be held on Saturday, January 20, 2024 at Stevenson Middle School. They will be working on constructing pine wood derby cars for their annual derby race.
 - iii. If any parent is interested in having their child join the Cub Scouts, please email pack35hawaii@gmail.com.
 - iv. Brad Araki provided some background on Pack 35
 1. Pack 35 is for grade level students (K-5); where participating children assemble in dens (by grade level), and the Pack meets together so older scouts can teach/mentor younger scouts.
 2. Pack 35 is the feeder for Boys Scouts (middle school/high school).
 3. There are 20 students in Pack 35, and they accept students from outside of Noelani Elementary.
 4. For the Boys Scouts, they recently went on a 3-day overnight camp in Pupukea. Boys from 6th grade to high school seniors went to camp by themselves (with only 2-adult leaders). They had to plan the camp trip, pack, cook, clean, and do everything on their own.
 5. Scouts is open to both boys and girls. Please reach out via email.
 6. The Scouts also put on an Onizuka Day of Exploration. This event will be held on Saturday, April 6th from 9:00am – 4:00pm at UH West Oahu. It's open to the public, and all Scout units across the island sponsor a booth that's STEM-based and they have activities throughout the day.
- b. Thank you to everyone for attending the online meeting.
- c. Feel free to share anything that could be useful to other members, as questions about the PTA, etc.
- d. Please reach out for any questions regarding the Noelani PTA via email at president@noelanipta.org.

MEETING ADJOURNED at 6:47pm. Next Meeting scheduled for Thursday, February 8, 2024 at 6:00pm via Zoom.