

## Noelani School PTA MONTHLY MEETING AGENDA Thursday, 3-14-24, 6:00pm via Zoom



#### 1. Meeting Opening

- a. Call to order President Stanford Togashi at \_\_\_\_\_\_ p.m. PRESS RECORD on ZOOM!!
- b. Approval of February 2024 Meeting Minutes Michelle Isa-Atta see attached
- 2. Principal's Report Principal Gusman
- 3. Treasurer's Report Catherine Pfeffer see attached

#### 4. Old Business

**a.** Jogathon – Stanford Togashi - Thank you to all that contributed. Catherine will announce the final amount raised at the meeting.

#### 5. New Business

- a. Genki Ball Maiko Tanaka Noelani PTA and the Genki Ball Project will hold a community event on Saturday March 23 from 9:00-11:30 am at the Kapahulu library. There are 80 spots available for Noelani families and each participant that will be making/throwing balls must sign up. The 800+ balls thrown will be the ones that were made at the Craft Fair. You will also have the opportunity to make more balls. See attached flyer for the signup QR code.
- b. May Fair Leanne Kojima and Stanford Togashi –
- c. Updates from our scouts -
  - The Cubscouts annual pinewood derby was held on March 2<sup>nd</sup> at Stevenson Middle School. There were 4 finalists for fastest cars and other awards for car design.
  - ii. Boy Scout's CPR training occurred on February 24 with both the Cubscout Pack 35 and the Boyscout Troop 35. The troop Patrol leader council is planning a Court of Honor ceremony in March to honor the advancement of each scout who earned Merit Badge and/ or advanced a rank. The Troop is going to have an urban hike with backpacking. It will be the first backpacking style hike. The scout leaders will also prepare to plan a Bridging Ceremony in April or May to welcome scouts transfer from Pack to Troop.
- **d.** Officers please contact us if you are interested in becoming an officer for the 2024-2025 school year.
- e. May general meeting Please let the minutes reflect that our meeting in May will not be held on the second Thursday of May, but at the beginning of the May Fair prior to the start of the school program. We will be electing officers, sharing the budget during the short general meeting. If needed, a longer agenda with more information will be mailed out by the second Thursday of May.

**OUR MISSION** – Through transparent communication and collaboration, the PTA will forge a strong alliance among and between the families of the Noelani PTA and school administration that will lead to enhanced educational opportunities for students across all areas of academics, extra-curricular activities and health and wellness.





- f. Digital Display Stanford Togashi See attached files for details and quote. Looking to purchase a digital display that would be elevated and hung between the two pillars fronting the office near the flag pole. The company quoted has experience working with other DOE campuses and is the sole installer of the type of display that is used at places like the Stan Sheriff Arena and Aloha Stadium. Originally thought to be a 5<sup>th</sup> grade legacy gift, but the cost is too high for one class. Principal Gusman thinks this type of display would be very useful and I believe it would greatly benefit the PTA in terms of getting the announcements out.
- **g.** Open discussion Feel free to share anything that could be useful to other members, ask questions about the PTA, etc.
- 6. Adjournment \_\_\_\_\_ pm
- 7. Next Meeting Thursday, April 11, 2024 at 6 pm via Zoom.

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# **Filled and Vacant PTA Chair Positions**

- After School Enrichment: Ai Yamane
- Audit: Sean Kikuchi
- BoxTops: \*\*\*Lisa Imai\*\*\*Needs Chair\*\*\*
- Boy Scout Liaison: Bonnie Tung
- Bylaws: \*\*\*Stanford Togashi\*\*\*Needs Chair\*\*\*
- Craft Fair: Leanne Kojima and Lauren Young
- Facebook and Instagram: \*\*\*Michelle Isa-Atta\*\*\*Needs Chair\*\*\*
- Family Events: Trunk or Treat: Rebecca Dayhuff

Movie Night: \*\*\*Needs Chair\*\*\*

- Jogathon: Stanford Togashi
- Logistics/Storage Containers: Weylin Hokutan
- May Fair: \*\*\*Needs Chair\*\*\*
- Membership/Alumni Database: \*\*\*Needs Chair\*\*\*
- New Parent Orientation: \*\*\*Kristen Brummel\*\*\*Needs Chair\*\*\*
- Nominations: \*\*\*Needs Chair\*\*\*
- Parking: \*\*\*Brad Araki\*\*\*Needs Chair\*\*\*
- Room Parent Liaison: Dana Senaha and Rebecca Dayhuff Matsushima
- School Community Council: Matthew Kanemura and Jessica Ayau
- Staff Appreciation Week: \*\*\*Kristen Brummel\*\*\*Needs Chair\*\*\*
- T-shirts: Stanford Togashi and Ai Yamane
- Volunteers: \*\*\*Needs Chair\*\*\*
- Website: Lisa Imai

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### NOELANI SCHOOL PTA February 8, 2024 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:00pm.

 PRESENT:
 The following officers and members, constituting a quorum, were present:

 Officers:
 Stanford Togashi, President

 Kristen Brummel, Vice President
 Catherine Pfeffer, Treasurer

 Michelle Isa-Atta, Secretary
 Members: Approximately 16 members online.

 Principal Gusman
 President

#### JANUARY 11, 2024 MEETING MINUTES were shared and approved.

#### PRINCIPAL'S REPORT – Principal Gusman

- 1. Tomorrow (February 9) is Jogathon.
- 2. No school students on Monday, February 12 (Teacher's Institute Day) and Monday, February 19 (President's Day).
- 3. Big Island Trip for 4<sup>th</sup> Graders will be from Feb 21 23, 2024.
- 4. Spring Break will be from March 18 22, 2024.
- 5. Chronic absenteeism rate for Noelani has been going up (3% before COVID; last year was at 15%). It is defined as missing 15 or more school days in a year. We are currently at 6%, and 12% of students are in the "high" category. If all students in the "high" category move over to be chronically absent, that would give us a rate of 18% which would exceed last year's amount of chronically absent students.
  - a. Illness of students is unavoidable.
  - b. Avoid having students miss school due to trips, family outings, family member is ill, but child is not, etc. Try to minimize the times that we're taking students out of school.
  - c. Asking parents/guardians to try and keep kids in school as much as possible.
  - d. Teachers are not required to provide school work to children when absent.
- 6. School Community Council (SCC) meets every other month
  - a. Next meeting will be reviewing comprehensive needs assessment. An analysis that Principal and teachers do of school data (absenteeism; proficiency rates for state tests; surveys to parents/students; etc.).
  - b. The assessment will help develop strategy, goals, and academic goals. It also drives where we need to place money. Tie everything into an initiative of the academic plan.

- 7. Geographic Exceptions (GE) for 2024-2025 school year are due by March 2. Currently there are a large number of Kindergarten GEs lottery will be done during the first Friday in April.
  - a. Those currently on GE do not need to reapply; only if you move will you need to reapply for a GE.
  - b. If anyone in the meeting knows parents with a child in district, please let them know they will need to register because that helps the school to determine how many GEs they will accept.
- 8. In district Noelani registration forms can be found on the DOE site online
- 9. Pre-K portables are being renovated. EOEL preschool class will begin in the '24-'25 school year (3-4 year olds). The University of Hawaii at Manoa Children's Center (UHMCC) is no longer on the Noelani campus and providing a preschool option, so we hope to address indistrict preschool needs with EOEL class. There are priority categories such as children who qualify for special education; are in foster care; children experiencing homelessness or unstable housing; dual or multi-language learners who's family income is no more than 300% of the federal poverty level; and children experiencing at-risk situations that may impact their development and learning. For out of district preschoolers that get accepted will need to apply for a GE to Noelani when entering Kindergarten. Applications to preschool will be available on March 1 on the EOEL Pre-K application site.

#### TREASURER'S REPORT – shared by Catherine Pfeffer

#### 1. Bank Account Balance as of 1/31/24 bank statement

Account Balances as of January 31, 2024								
Account			1/31/2024	12/31/2023		Difference		
Savings Statement Balance		\$	191,877.81	\$ 191,871.96	\$	5.85		
Business Platinum Checking xx7910 Statement Balance		\$	45,781.81	\$ 56,670.61	\$ (	(10,888.80)		
Business Platinum Checking xx6857 Statement Balance		\$	37,775.90	\$ 30,194.98	Ş	7,580.92		
minus all outstanding checks not yet cashed _\$	41,23	30.39						
Actual Business Checking (Operating) Account Balance \$	42,32	27.32						
Check Register Balance \$	42,32	27.32						
	Total Bank Statement Ba	ance: \$	275,435.52	\$278,737.55	Ş	(3,302.03)		
Actual Balance	e (Bank balance - outstanding ch	ecks): \$	234,205.13					

- a. There wasn't a lot of activity in the PTA accounts for the month of January 2024.
- b. Some residual deposits: Eden in Love bag collab sales; Morning Care deposits.
- c. Expenditures: Payment for Jogathon T-Shirts and PTSA membership dues.

#### **OLD BUSINESS**

- 1. <u>Jogathon</u> Stanford Togashi
  - a. Jogathon is tomorrow, February 9, 2024.
  - b. Weather looks good for tomorrow.
  - c. Please make sure your student comes with water bottles and Jogathon shirts.
  - d. The event is not open to all parents. We want this event to focus on the students. Room parents, event chairs, and active PTA members have been asked to assist with event.

- e. Set up at 7:00am of tables and running course.
- f. During event, volunteers will be making sure that students run their supposed to, walk when their supposed to, not get over exhausted.
- g. Principal Gusman, teachers, staff will be running with students. HPU players will be at the event cheering on the students.
- h. Otter pops as a treat for kids after running.
- i. Thank you to Ms. Stephanie Quay and Mrs. Veronica Lum for organizing this event.
- 2. <u>Genki Ball</u> Stanford Togashi and Maiko Tanaka
  - a. There were 888 Genki Balls made during the Noelani Craft Fair.
  - b. The Genki Balls have been dried and packed into crates and stored at an elementary school near the Ala Wai.
  - c. Genki Ball Project is thinking of having a mass toss event for various schools. Targeting around Spring Break.

#### **NEW BUSINESS**

- 1. <u>May Fair</u> Stanford Togashi and Leanne Kojima
  - a. Confirmed for Friday, May 3, 2024.
  - May Day Program at the start of the day (8:00 10:00am); then it shifts from a school event to May Fair which is a PTA-run event with games and food and is open to parents and Noelani families.
  - c. Held first May Fair Committee meeting this past Tuesday with about 16 people in attendance (parents and teacher liaisons).
  - d. This PTA event requires the most amount of volunteers due to the number of shifts. The PTA is encouraging parents/guardians to volunteer. Committee Chair for Volunteers suggested 30-minute shifts.
  - e. Haku Committee: Haku will be a part of this year's event, and a training event will be held sometime in March for people who would like to learn. Mrs. Sharlene Arita will be assisting and conducting the classes again this year for 20 new volunteers.
    - i. Collection of flowers/ferns for the May Fair event will be held on April 26 & 27 and haku making will be from April 28 May 2.
    - ii. The PTA will also need donations of flowers, ferns, leaves and assistance in gathering these items.
    - iii. Attached to agenda is last year's flyer of flowers and greens that were needed.
    - iv. Contact the Haku Committee at lei@noelanipta.org.
  - f. Games Committee: Lauren Young will oversee this committee
    - i. Identifying what games are still useable from last year; which ones need to be tossed.
    - ii. Games Committee will also be making new games if feasible.
    - iii. There are about 19 games at May Fair, and each classroom will be in charge of one game.
    - iv. Will be asking room parents to help secure volunteers for games during the event.
    - v. Contact the Game Committee at <u>mayfair@noelanipta.org</u> to volunteer, or for any inquiries.

- g. Silent Auction Committee:
  - i. Major fundraiser for the May Fair.
  - ii. We'll need volunteers to secure donations from companies/businesses.
  - iii. Will need help the day before May Fair to help set up silent auction items in the cafeteria.
  - iv. Contact the Silent Auction Committee at <u>mayfair@noelanipta.org</u> to volunteer or for any inquiries.
- h. Parking and Logistics Committee:
  - i. For logistics, need assistance prior to the event, during and after the event. Set up/breakdown of tents the Saturday/Sunday before May Fair. Day of event, logistics volunteers will need to assist with coolers, chairs, game set up, etc.
  - ii. Parking volunteers help direct traffic and drivers to maximize the open field next to the covered play court. Once auxiliary lot and open field are filled, parking volunteers end their duty.
- i. Food Committee:
  - i. Pre-ordered bentos will be distributed immediately after the May Day Program from 10:00 10:30am. Volunteers are needed.
  - ii. This is a regular school day and school lunch will also be available for Noelani students.
  - iii. If we have enough volunteers, we may have other food items for sale, but it depends on the number of volunteers we can get.
- j. May Fair committee meetings will be the first Tuesday of the month at 6:00pm up until May Fair.

#### 2. Updates from our scouts -

- a. The Noelani PTA sponsors the Pack 35 Cub Scouts.
- b. Cub Scouts from Kindergarten 5<sup>th</sup> grade.
  - i. The Cubscouts and their families hiked Makapu'u Lighthouse on February 3.
  - ii. They are planning a CPR training event on February 17 at Kalani High School.
  - iii. Construction continues on their pinewood derby cars for the Pinewood Derby Race scheduled for March 2.
- c. Boy/Girl Scouts from 6<sup>th</sup> 12<sup>th</sup> grade.
  - i. Boy Scouts just resumed meeting on 2<sup>nd</sup> Friday of January after the Winter Break.
  - ii. During Winter Break, about half the troop participated in a 4-nights camp arranged by the Aloha Council.
  - iii. During January meeting, the Patrol leader group has done half of the annual planning for the rest of the year.
  - iv. During the January and February meetings, the boys will work on Personal Management Merit Badge, Cooking Merit Badge, and Family Life Merit Badge.
  - v. They will not have a Position election in February.

#### 3. Officers – Stanford Togashi

- a. Please contact us if you are interested in becoming an officer for the 2024-2025 school year.
- b. Election period will happen during the May General meeting.

#### 4. May General Meeting

- a. PTA meeting in May will not be held on the second Thursday of May, but at the beginning of the May Fair prior to the start of the school program.
- b. The PTA will be electing officers, and sharing the budget during the short general meeting.
- c. If necessary, a longer agenda with more information will be emailed out by the second Thursday of May.

#### 5. Staff Appreciation Week

- a. Will be held the week immediately following the May Fair.
- b. Kristen Brummel has been chairing this event. Her daughter is in the 5<sup>th</sup> grade, so Lauren Young will be chairing with Kristen to shadow and receive mentoring.
- c. Please contact us if you are interested in helping chair or shadow chair this very important week.

#### 6. Open Discussion

- a. Thank you to everyone for attending the online meeting.
- b. Feel free to share anything that could be useful to other members, as questions about the PTA, etc.
- c. Please reach out for any questions regarding the Noelani PTA via email at <u>president@noelanipta.org</u>.

**MEETING ADJOURNED** at 7:13pm. Next Meeting scheduled for Thursday, March 14, 2024 at 6:00pm via Zoom.

#### Noelani PTA Treasurer's Report

for the period ending February 29, 2024

	Operating Income Received in February 2024						
<u>Date</u>	Description	Account		<u>Amount</u>			
2/2/2024	Morning Care	Business Checking xx7910	\$	150.00			
2/9/2024	T-shirts and Jogathon	Business Checking xx7910	\$	22,346.94			
2/9/2024	T-shirts	Business Checking xx6857	\$	12.00			
2/12/2024	Square: Jogathon Donation	Business Checking xx6857	\$	96.80			
2/16/2024	Jogathon, T-shirts, Afterschool Programs	Business Checking xx7910	\$	4,850.00			
2/16/2024	Jogathon and Afterschool Programs	Business Checking xx6857	\$	2,261.00			
2/26/2024	T-shirts and Afterschool Programs	Business Checking xx6857	\$	5,924.00			
2/29/2024	Interest	Savings xx1383	\$	5.48			
		Total Income:	\$	35,646.22			

Operating Expeditures in February 2024								
Date	Payee/Description	<u>Check #</u>	Cleared by EOM?		<u>Amount</u>			
2/2/24	Noelani Elementary School (Big Island Fundraiser Proceeds)	1440	Y	\$	5,510.00			
2/5/24	Bellamann Services Inc. (Big Island Trip T-shirts)	1023	Y	\$	1,480.63			
2/5/24	World Wide Tours and Travel Service (Big Island Trip)	1024	Y	\$	3,013.60			
2/12/24	Jeffrey Fukushima (Big Island Snacks)	1441	Y	\$	799.71			
2/20/24	Stanford Togashi (Reimbursement for staff pastries)	1442	Y	\$	159.45			
2/20/24	Stanford Togashi (Reimbursement for various school expenses and Jogathon)	1443	Y	\$	485.50			
2/22/24	Noelani Elementary School (Chrome Books)	1025	_	\$	11,523.54			

Total Expenses: \$ 22,972.43

Account Balances as of February 29, 2024									
Account				2/29/2024	1/31/2024		Difference		
Savings Statement Balance			\$	191,883.29	\$ 191,877.81	\$	5.48		
Business Platinum Checking xx7910 Statement Balance			\$	68,614.52	\$ 45,781.81	\$	22,832.71		
Business Platinum Checking xx6857 Statement Balance			\$	30,655.88	\$ 37,775.90	\$	(7,120.02)		
minus all outstanding checks not yet cashed	\$	44,294.77							
Actual Business Checking (Operating) Account Balance	\$	54,975.63							
Check Register Balance	\$	54,975.63							
		Total Bank Statement Balance:	\$	291,153.69	\$ 275,435.52	\$	15,718.17		

Actual Balance (Bank balance - outstanding checks): \$ 246,858.92

	Business Checking Checks (from previous months) that "cleared" as of February 29, 2024							
Issue Date	Check Number	<u>Comments</u>		<u>Amount</u>				
1/8/24	1434	Business Checking xx6857	\$	500.00				
1/18/24	1438	Business Checking xx6857	\$	7,959.16				
		Total Cleared:	\$	8,459.16				

	Outstanding Business Checking Checks (not yet cleared from previous months) as of February 29, 2024					
Date Issued	Check Number	Notes		<u>Amount</u>		
12/4/23	1020	Business Checking xx7910	\$	4,235.80		
12/5/23	1425	Business Checking xx6857	\$	14,302.94		
12/5/23	1021	Business Checking xx7910	\$	14,195.84		
12/18/23	1429	Business Checking xx6857	\$	36.65		

Total Outstanding: \$ 32,771.23

Submitted on March 9, 2024 by Catherine Pfeffer, Noelani PTA Treasurer

Catano Pff

# GENKI ALA WAI PROJECT COMMUNITY EVENT



MAR.23 (SAT) 9:00-11:30 KAPAHULU LIBRARY



We reserved 80 spots (Adults&Children) for Noelani Families! \*first come-first-served basis

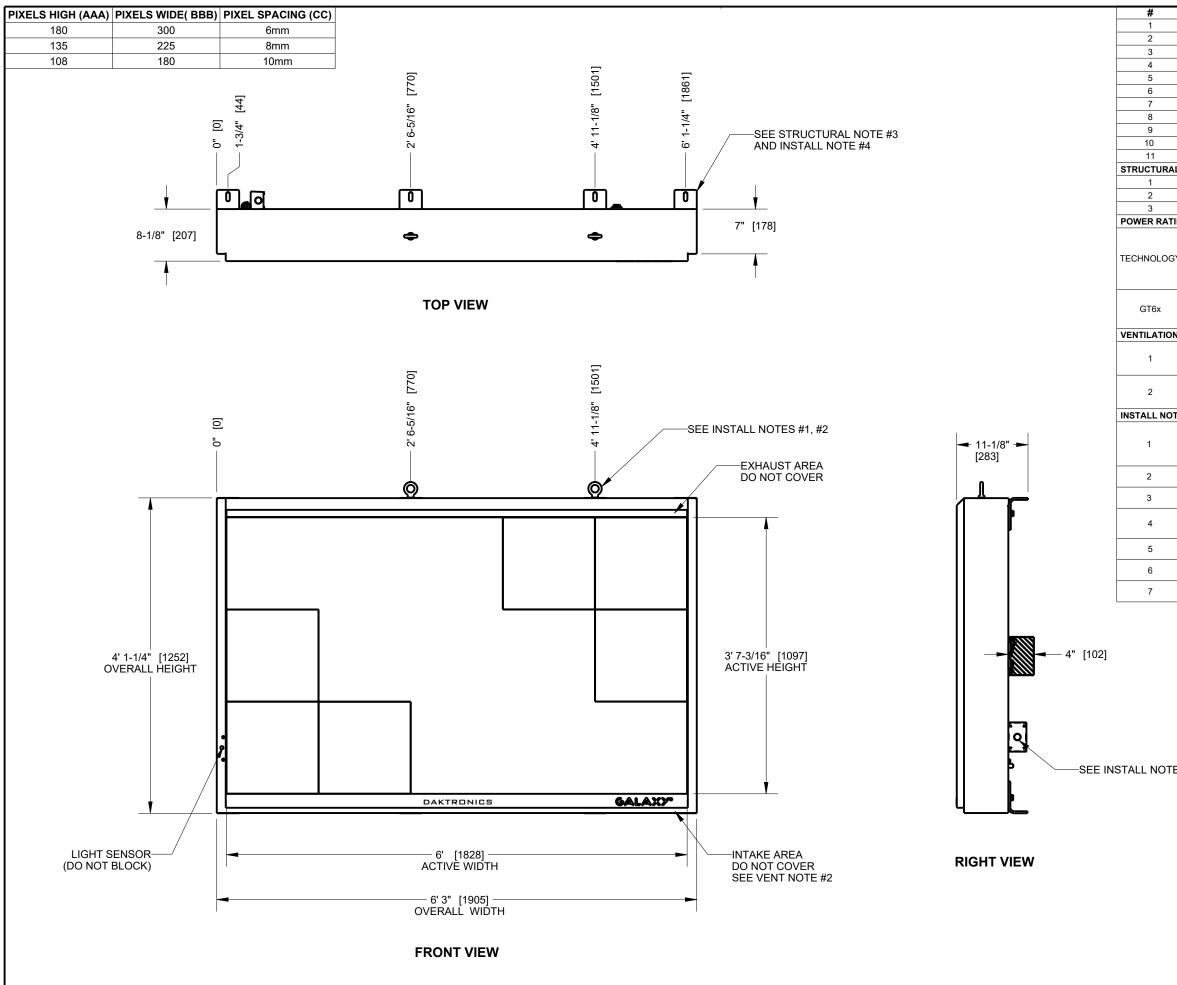
Please sign up to participate using QR code by Mar.17.



The waiver form and more information will be sent after the sign up.

# LET'S MAKE AND TOSS THE GENKI BALLS!! We will toss the 800+Genki balls made at the Noelani Craft Fair in 2023.

Questions? e-mail : genkiball.noelani@gmail.com This event will be hosted by the Genki Ala Wai Project.



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	OVERALL			[1252] X 6' 3"	[1905]						
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	VENTILA	ION	FRONT								
	ACCESS				T OF DISPLAY						
	WEIGHT			26 LBS 103 KG (APPROX)							
	SHIPPING	-		AS A SINGLE	-						
	DIMENSI	IMENSIONS FEET AND INCHES [MILLIMETERS]									
	PAINTED SEMI-GLOSS BLACK										
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#### Signs Hawaii LLC

3242-A Kaohinani Dr Honolulu, HI 96817 (808) 781-2224 james@signshawaii.com www.signshawaii.com



(11141-1)

02/29/2024

#### QUOTE

#### ADDRESS

Attn: Stanfor Togashi Noelani Elementary School 2655 Woodlawn Dr Honolulu, HI 96822

JOB NAME: Noelani HS 8mm Marquee CONTACT NAME: Stanford Togashi SIGNS HAWAII JOB # (11141)

EXPIRATION DATE 04/19/2024

QUOTE

DATE

QTY	ACTIVITY	RATE	AMOUNT
1	GE Oahu Sales - Taxable Model GT6x-135X225-8-RGB-SF Galaxy® Outdoor Electronic Message Center	23,320.00	23,320.00T
	GT6x Series - 8mm RGB Line Spacing: 8mm Ventilation: Front Matrix: 135 lines by 225 columns Service Access: Front Only - Can only access components from front LED Color: RGB- 281 Trillion Colors Signal Connections: Quick Connects External to Display Display Configuration: SF - single one sided display Frames per Second: 60 Cabinet Design: Single Section per face Dimming: Automatic, Scheduled, or Manual Paint: Semi-Gloss Black All Around Readable Viewing Angle: 160 degrees horizontal x 90 degrees vertical Active Area: 3' 8" H X 6' 0" W (Approx. Dimensions) Optimal Viewing Angle: 140 degrees Horizontal x 70 degrees Vertical Cabinet Dimensions: 4' 2" H X 6' 3" W X 0' 7" D (Approx. Dimensions) Weight: Unpackaged 230 lbs per display; Packaged 410 lbs per display Max Power: 1585 watts/display Compliance Info: UL-Listed,FCC Daktronics Verizon Modem, 4G, Ethernet Daktronics Verizon 4G Cellular Modem Only - Requires Daktronics Verizon Cellular Data Plan Services G5G5 - Parts Assurance Five (5) Year Parts Only Warranty 1 Venus® Control Suite Basic 10-Year Subscription Secure, web-based software that enables display management anytime, anywhere via internet connection.		
	PURCHASER PROVIDES MAINTENANCE SERVICE Purchaser will execute end user's display maintenance. Services include providing phone technical support, parts ordering, onsite		
	labor and preventative maintenance. Venus® Control Suite Training Onboarding - Venus® self guided training videos. (English only.)		

Venus® Control Suite - One-on-One Webinar

	Customized Venus® training in a live, web-based, conference call format using the customer's phone & computer. (English only.) Daktronics Verizon Lifetime 4G Cellular Data Plan for VCS, Up to 100,000 Pixels Daktronics Verizon Lifetime 4G Cellular Data Plan Per Modem, for Venus Control Suite on Displays Up to 100,000 pixels. Excludes streaming data feeds and diagnostics. Unpackaged 230 lbs per display; Packaged 410 lbs per display								
1	GE Oahu Sales - Taxable Freight from factory dock, to Honolulu Will Call,1	2,150.00	2,150.00T						
1	GE Oahu Sales - Taxable Installation: Labor \$3,446 Materials \$475 Lift \$2,500 Total \$6,421 Includes one-year of onsite service for factory painstallation.	arts replacements and for the marquee	6,421.00	6,421.00T					
1	GE Oahu Sales - Taxable Electrical run, conduit and connection - installing the marquee as well as installing a Panel Protecto	7,565.00	7,565.00T						
Video Renderin	ng link of quoted marquee in-place:	SUBTOTAL		39,456.00					
https://vimeo.c	com/918027611/a92ebfd00c?share=copy	TAX (4.712%)		1,859.17					
		TOTAL		\$41,315.17					

Accepted By

Accepted Date