



**NOELANI SCHOOL PTA**  
**September 9, 2021 Meeting Minutes**

Meeting (via Zoom) called to order by President Dani Yafuso at **6:01 pm**.

**PRESENT:** The following officers and members, constituting a quorum, were present:

- Officers: Danielle Yafuso, President  
Stanford Togashi, Vice President  
Alison Davidson, Secretary  
Chris Shitagi, Treasurer; shadow: Craig Goodell
- Members: Lisa Imai, Ryan Itoman, Kristin N., Demi Yoshimoto, Rose Nacion, Mee Joo Kim, Risa, Megan Johnson, Weylin Hokutan, Kristen Brummel, Jennifer Dacumos, Alison, Kouta Hudak, Joanna Haberman, Leanne Koima, C. Young, Coco Reyes, Sladjana Prisc, Kristin N., Roshni Harris, Michelle, Misook Kim, Thomas Scheiding  
Principal Gusman

**August 12, 2021 MEETING MINUTES** shared on screen by Vice President Stanford Togashi  
APPROVED (motion to approve by Weylin; second by Lorelei; unanimous approval)

**PRINCIPAL'S REPORT** made by Principal Gusman:

**1. COVID:**

- a. 3 cases reported today. Coincidental that all 3 cases were last on campus on the same day, assurance that not spread at school.
- b. Clarification of how there can be "no impact" - infectious period: (a) 2 days before day when employee began to not feel well; or (b) if asymptomatic, 2 days before person took COVID test. Principal Gusman consults with public health nurse/COVID response nurse to determine if there were potential close contacts or no impact.
  - e.g) Employee last on campus on Thursday, no school on Friday. Employee starts to feel sick on Sunday, didn't come to work on Monday, get tested on Tuesday, finds out positive on Wednesday → no impact because employee was not on campus

**2. Testing** ("Operation Expanded Testing") – schools to receive kits, test students (with parent permission), send results out and get results in a day or two. School will get another box of tests after results are received.

- a. Lots of logistics to work out – possibility of National Guard to help facilitate testing?
- b. Want to do it right if we do it.

**3. Student Vaccination Clinic** - Partnership with Kaiser; will hold vaccination clinic when vaccines are available for children under 12.

**4. DOE Employees** - As of 8/30/21, all DOE employees need to be vaccinated or do weekly testing. Noelani reflects Honolulu District statistics – approximately 90% of employees are vaccinated.

**5. Sakai Machi Partnership** – First Zoom meeting last week or 2 weeks ago. Weylin reported that there was great participation. Tremendous interaction, teachers (Mr. Nakayama and Mr. Fukushima) did a fabulous job facilitating the discussion. Great experience for both Japanese student and our students. Next meeting planned for next week.

**6. Gecko Statue** – some of the names are fading so the artist is putting a new sealant coat on and will return the statue to campus in a couple of weeks.

7. **Parent-Teacher Conferences:**
  - a. Forms due – next Friday
  - b. Conferences will be virtual - 10/28/21 – 11/4/21; early release (Wednesday) schedule, A+ will start earlier on these days.
8. **1-Year Anniversary of Mrs. Christensen's Passing** is coming up. Asked if everyone could say a prayer in remembrance.

**TREASURER'S REPORT** made by Chris Shitag:

1. **Bank Account Balance as of 8/31/21**  
 \$98,764.34 Checking (Operating)  
 \$121,738.34 Savings  
 \$ 12,667.05 Free Business Checking (Amazon/Square Inc)  
 \$233,169.73 Total
2. **Correction of 7/31/21 Saving Balance** - \$21,735.94 not 21,745.35
3. **New Accountant** – Dani reported that MC Group (Gary Miyashiro) will be doing our taxes going forward.

### **OLD BUSINESS**

1. **CHANGE IN BOARD AND BUDGET TERM – FROM 7/1 – 6/30 TO 6/1 – 5/30**
  - Alison moved to change Board term to 6/1 to 5/30 and update bylaws to reflect this. Seconded by Jen. Unanimous APPROVAL. Motion approved.
2. **FINANCE COMMITTEE REPORT** – presented by Ryan Itoman:
  - a. **Grant Request for Cafeteria Curtains** – Principal Gusman submitted official request for **\$5,125.00** to replace cafeteria curtains. Current budget amount of \$4,000 for curtains was unanimously approved in online survey.
    - Issue: how to address difference in actual request amount (and what was approved in budget? Ryan asked Principal Gusman if school's budget can cover shortfall? Principal Gusman will reconcile school's budget and will let PTA know. Per Ryan, if school budget cannot cover the shortfall, PTA can look at some options.
    - Ryan confirmed to Treasurer that reimbursement of up to \$4,000 is approved.
  - b. **Updated Budget/Budget Format** – Ryan shared screen to reflect simplified format of budget and updated amounts received from President (re Mayfair income & expenses). Bulk of membership expected this month (due to Give Aloha). Once membership #s updated, Ryan plans to send second email poll.
  - c. **Requested Treasurer's spreadsheet** so that it can get synced up with Finance Budget.
3. **MEMBERSHIP COMMITTEE REPORT**- presented by Lorelei Saito:
  - a. **September is Foodland's Give Aloha Month:**
    - Thanks to Steph Buelow for supporting room parents re email announcement about Give Aloha.
    - Hope that parents join PTA by making a donation at Foodland this month during Give Aloha since Foodland is matching a portion of donations.
    - Noelani's code is 77669
    - Can join online (through PTA website) or send in paperwork with your student.
    - Dani working on creating a banner that can be hung near office as a good reminder (if not this year, will be donated and can be used next year)
    - Lorelei receives periodic reports from Foodland re status; will share updates with Steph.

4. **ALUMNI ASSOCIATION COMMITTEE REPORT** – presented by Kristin Brummel:
  - a. Planning to put out communication to interested alumni families.
  - b. Currently collecting contact information – please share contact if of any families you think would be interested to Kristin. Dani noted it would be helpful to contact alumni families that we think would be enthusiastic and eager to get involved.
  
5. **ROOM PARENT LIASON** – presented by Stephanie Buelow:
  - a. Room Parent orientation held last week.
  - b. Pushed out email re Give Aloha.
  - c. Liaison position working as we had envisioned – network set up to help get answers to questions that come up.
  - d. Class contact sheet – the beginning of the year parent sign-up sheet had an item that asked if parents’ info can be shared with the PTA. Note that parents that checked this box will be taken off room parent email distribution list to honor their request. In the future, clarification might be needed on sign-up sheet.
  - e. Plan to meet again mid-year to help collaborate on ways to support teachers and the school.
  - f. Suggestion – survey to be sent to teachers to ask about their “favorites” – this will help during the year (e.g., celebrate teacher’s birthday, teacher appreciation week, etc.).
  - g. Principal Gusman offered PTA space (up to one page) in monthly newsletter to share information.
  
6. **CRAFT FAIR** – presented by Dani:
  - a. About 10 crafters responded that they’d like to participate. \$50 sign-up fee to help cover transaction fees.
  - b. “Noelani Family Pack” – tickets online to community businesses: redemption period longer than the weekend, vendors to sell for face amount + small mark-up.
  
7. **PTA ZOOM ACCOUNT UPDATE** – presented by Stanford:
  - a. \$14.99/month for one “pro” line.
  - b. Question on easiest way to pay for the expense – Chris advised that there is room in the PTA “supplies” line item (\$500) that can be used to cover this expense.

**NEW BUSINESS**

1. **Need Chair for MAY FAIR.** Would need to work on “pivot” option. Note that because we don’t have a chair, no planning for income/expenses for the event.
  - Possible bento pick-up sale?
  - Class items (blankets, platters, etc.) – can be auctioned/sold online.
  - Please reach out to PTA or Principal Gusman if anyone is interested in chairing.
  - Lorelei asked about possible virtual May Day “performance” option.

**MEETING ADJOURNED** at 6:57 pm

*Alison M. Davidson*  
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 Secretary, Noelani School PTA

October 20, 2021  
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 Date of approval