



NOELANI SCHOOL PTA March 9, 2023 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

PRESENT: The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President
Kristen Brummel, Vice President
Lisa Imai, Treasurer
Michelle Isa-Atta, Secretary
Members: Approximately 17 members online.

February 9, 2023 MEETING MINUTES were shared and approved.

PRINCIPAL'S REPORT made by Principal Gusman

1. Spring Break is this coming week March 13-17; students will return to school on Monday, March 20th.
2. Upcoming holidays are Kuhio Day on March 27th and Good Friday on April 7th.
3. The 4th grade went on their Big Island trip 2 weeks ago; 5th grade is currently on their Big Island trip – great experience for the students to grow and wonder, and a good opportunity for those students whom have never been on trips.
4. After School Programs started this month.
5. After Spring Break, there will be a state assessment in science and math for Grades 3-5.
6. May Day/May Fair is coming up – encourage parents to be on the lookout for information on the event.
7. The WASC (Western Association of Schools and Colleges) visit was last week Monday – Thursday. The WASC team provided their report, and Mr. Lam posted the report to the Noelani Elementary website.
 - a. WASC is a self-study that usually takes a couple years for a school to put together this type of self-examination. It is an assessment of where our school is in regards to student learning.
 - b. The first WASC report on Noelani was six (6) years ago.
 - c. The committee chair of this year's WASC committee is from California. The other committee members usually consist of administrators and teachers from Hawaii. There are typically 4-5 people on a committee, and Noelani's WASC committee this year had three (3) members.
 - d. The committee interviewed different internal and external role groups associated with the school. They met with administration, teachers, students, parents, community groups.

- e. The committee provided Noelani with their recommendations last Thursday.
- f. Critical areas of follow-up:
 - i. Gap rate between high risk kids and on track.
 - ii. Continue to follow up on English language learner population.
 - iii. Need to address school survey concerns.
- g. During the summer the committees recommendations/report goes to the WASC Board for review, and they rate our school.
- 8. "Intent to Return" forms have gone home with students. Encourage parents to complete the forms, which helps the school determine the amount of geographic exceptions (GEs) that are accepted. If Noelani has more GE applications than available spots, then a lottery will have to occur. If families move out of district, they will have to apply for a GE.
- 9. Sent out pictures of "lost and found" items. Asking parents to please take a look at the items and pick up any items that students left behind.

TREASURER'S REPORT – shared by Treasurer Lisa Imai

1. **Income/Expenses:**
 - a. Depositing checks into non-profit free checking account, and writing checks form business checking.
 - b. Deposited After School Program checks that were collected.
 - c. There weren't too many expenses and income for the month of February.
 - d. Still working on counting the money from Jogathon event. Will be reported at next meeting.
2. **Bank Account Balance as of 2/28/23 bank statement**
 - \$44,226.43 – Checking (Operating)
 - \$161,820.22 – Savings
 - \$15,668.33 – Free Business Checking
 - \$221,714.98 – Total

OLD BUSINESS

1. **Noelani School Shirts**
 - a. Noelani school shirts are still available for purchase throughout the year.
 - b. If ordering shirts online, please submit a hard copy of your order to your child's teacher with the order form.
 - c. Thank you to Ms. Ai for pulling shirts that are ordered, and to Ms. Trisha and other staff for sorting, folding, and storing the PTA shirts.
 - d. The PTA authorized Ms. Ai to purchase some containers to store the shirts in the office.
 - e. Will select a lighter color shirt for next year's shirt sale.
2. **After School Programs**
 - a. There are a total of 176 students enrolled this year for the After School Program which is the most students enrolled.
 - b. Ms. Ai coordinated the programs with the teachers and sent out information to students/parents.

- c. Some of the programs that are being offered this year are, Lego, ukulele, lei making, robotics, cooking, art, and soccer.
- d. Parents pay for the programs for students to participate, but the PTA helps to offset the cost of materials.

3. Big Island Trip

- a. Thank you to Mr. Fkushima, Mrs. Gonsalves, Mrs. Ho and Ms. Shigaki for coordinating this wonderful trip for our 4th and 5th graders.
- b. Thank you also to parent chaperones who worked hard to keep the children safe and ready to learn.
- c. The 5th graders are currently on the trip.
- d. This trip is not a normal opportunity for elementary schools. We are lucky to have this opportunity due to strong administrative and teacher support/coordination, parents who can afford to pay for the trip, and a PTA that is able to assist with funding various parts of the trip.

NEW BUSINESS

1. Fumigation of Containers

- a. Weylin Hokutan (PTA Logistics Coordinator) contacted companies to fumigate the storage containers for the PTA and the Boys Scouts, which are located near the cafeteria. The companies that were contacted offered to tent the third container located on the school property for a cheaper price.
- b. There are active termites, so there will be tenting done during Spring Break when the students are off campus.
- c. If PTA approves, we'll go ahead and tent the containers.
- d. Stanford Togashi asked if the PTA is okay with using our funds for these purposes.
- e. The PTA approved the tenting of two containers (PTA and Boys Scout).

2. May Fair – Catherine Pfeffer (Chair)

- a. May Fair will be held on May 5, 2023.
- b. Working diligently to get everything set up.
- c. Will put together an informational packet to be sent home with students soon.
- d. Still looking for volunteers and donations.
- e. For questions regarding the May Fair, please email mayfair@noelanipta.org
- f. Will be having a haku making class at the end of March. Hakus/leis will be made the week of May Fair.
- g. The PTA is actively looking for sources of plants/produce/flowers/toys/donations, so please contact us at lei@noelanipta.org or plants-produce@noelanipta.org if you have any ideas, or can donate.

3. Staff Appreciation – Kristen Brummel (Vice President)

- a. Every year we celebrate the National Teacher Appreciation week.
- b. Noelani does special activities for the faculty and staff.
- c. The first planning committee meeting will be in a couple weeks.
- d. Principal Gusman asked the PTA if we would be interested in purchasing metal water bottles to give to the teachers and staff. The total cost is approximately

\$1,700 for 60 water bottles. Mr. Lam will use a Glowforge to put the Noelani logo and names on the water bottles.

4. **PTA Meeting Day and Time**

- a. Some parents inquired about moving the time of the meeting. However, Principal Gusman and teacher liaisons may not be able to participate at another proposed day/time of the week.
- b. Possible idea is to poll parents at the beginning of next school year to see if they would be able to participate and provide possible times.

5. **Open Discussion**

- a. Aloha Collection bag collaboration: Leanne Kojima presented the possible bag collaboration between Aloha Collection and Noelani School as a way to raise some funds for the PTA. The PTA is currently looking for someone to design the bag.
- b. Thank you to everyone for attending the online meeting.
- c. Please reach out for any questions regarding the Noelani PTA via email at president@noelani.org.

MEETING ADJOURNED at 7:32pm. Next Meeting scheduled for Thursday, April 13, 2023 at 6:00pm.

Michelle Isa-Atta

Secretary, Noelani School PTA

April 13, 2023

Date of Approval